

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on June 12, 2024, at the Summerfield-Petersburg Branch Library, the meeting was called to order by Chair Calder at 5:00 p.m. She declared that a quorum was available to participate.

Present: Catharine Calder, Chair; Rob Peven, Vice-Chair; Beth LaPensee, Secretary; Bernie Smith and Rita Gordon, Trustees; and Nancy Bellaire, Director

Staff: Barbra Krueger; Lou Komorowski; Jennifer Grudnoski; Cathi Masson;

A quorum being present, the Board proceeded to transact business.

2. Motion by Rita Gordon, supported by Bernie Smith, to approve the agenda as presented. Motion carried.
3. Motion by Beth LaPensee, supported by Bernie Smith, to approve the minutes of the May 8, 2024 meeting. Motion carried.
4. Public Comment – Community Librarian Jennifer Grudnoski welcomed the board to Petersburg, introduced Branch Technician Cathi Masson, and shared building updates such as new toilets and plans to paint the community room. Cathi shared information about upcoming programs, Community Days, the plant exchange program, and the Free Little Art Gallery.
Barbra Krueger introduced Stephanie Steinman of the Business Alliance, who announced that a new community calendar will be launching in early August.
5. Consent Agenda – Motion by Rita Gordon, supported by Rob Peven, to approve the items on the consent agenda items including the financial reports for the month ending April 30, 2024 and May 31, 2024, and place them on file. Motion carried.
6. Committee Reports
Finance Committee – Director Bellaire reported that the financial reports have just been finalized for May. She said that we have received about 96.7% of our property tax revenue, and spent about 38.3% of planned expenditures with the year being 41.6% over. Penal fines for June totaled \$99,377, the highest reported month since 2021. If we receive \$58,288 per month from July-December, we will reach our budget target of \$700,000.
Facilities Committee – Minutes from last month’s meeting are in the packet.
Policy and Personnel Committee – No meeting.
Technology Committee – No meeting.

Woodlands Update – The Woodlands Governing Board minutes from March are in the packet. Mike Grodi attended the last meeting and we will share minutes when they are available.

Legislative Update – No new information has come from Lansing this month.

7. Unfinished Business–None.
8. New Business–Motion by Bernie Smith, supported by Beth LaPensee, to approve bills for the month ending April 30, 2024, in the amount of \$299,329.69. Motion carried. Motion by Rita Gordon, supported by Rob Peven, to approve bills for the month ending May 31, 2024, in the amount of \$298,527.74. Motion carried. Motion by Bernie Smith, supported by Rita Gordon, to approve the GASB 74 & 75 report for the year ending December 31, 2023, and place on file. Motion by Rob Peven, supported by Beth LaPensee, to accept the audit report for the year ending December 31, 2023 and place it on file. Motion carried.
9. Staff Report – Barbra Krueger shared copies of the ISD’s Young Author Contest entries with the board and distributed 90th Anniversary T-shirts.
10. Director Bellaire said that a meeting has been scheduled for the Community Center/Navarre Branch Library project for IT needs and another for a general update. She shared information about conference attendance for ALA, Blues planning, fishing poles for the Library of Things, and strategic planning.
11. Board Comments – Rita Gordon thanked Jennifer and Cathi for hosting the meeting, for the t-shirts, and youth author entries. Bernie Smith said that she has great faith in Nancy and the staff for the strategic planning. Beth LaPensee agreed. Rob Peven said that he is amazed by how fast interlibrary loan books arrived for him. He volunteered to work on the strategic plan as needed. Cathe Calder said that she applauds the idea of using staff for strategic planning as we define library service post-Covid.
12. Public comment – None.
13. Announcements – Date of Next Board Meeting – July 10, 2024 at 5 p.m. at the Carleton Branch Library, 1444 Kent St., Carleton, MI.
14. Adjournment – Motion by Rita Gordon, supported by Rob Peven, to adjourn the meeting at 5:41 p.m. Motion carried.

Respectfully submitted,

Catharine Calder, Chair

Beth LaPensee, Secretary