

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on July 13, 2022, at the Frenchtown-Dixie Branch Library, the meeting was called to order by Chair Calder at 5:01 p.m. Ms. LaPensee declared that a quorum was available to participate.

Present: Catharine Calder, Chair; Rob Peven, Vice-Chair; Beth LaPensee, Secretary; Bernie Smith; Mike Grodi, Trustees, and Nancy Bellaire, Director

Staff: Barbra Krueger, Lou Komorowski, Elizabeth Pifer

A quorum being present, the Board proceeded to transact business.

2. Motion by Mike Grodi, supported by Beth LaPensee, to approve the agenda. Motion carried.
3. Motion by Beth LaPensee, supported by Bernie Smith, to approve the minutes of the June 8, 2022 meeting and place on file. Motion carried.
4. Public Comment—Bluebush Branch Technician Elizabeth Pifer updated the board on summer reading activities in the Frenchtown Area Libraries. She said that families are happy to be attending Summer Reading Programs in branches and that the YMCA-partner meals are much appreciated. She also said that Bluebush’s Literacy on the Lawn programs have had about 20 children in attendance.
5. Consent Agenda – Motion by Mike Grodi, supported by Bernie Smith, to approve the items on the consent agenda including the June 2022 financial reports, and place them on file. Motion carried.

Committee Reports:

6. **Finance Committee** – No meeting. As of June 30, we have received about 87% of our projected income for this year, including about 96% of our tax levy. We have spent about 43% of our planned expenditures with 50% of the year complete. A revised proposal for the RTU replacement has been included in the packet and there is an item on the agenda for this topic. Tax notices are also on the agenda for tonight.
Facilities Committee – No meeting. The packet includes photos of new entryway railing in Luna Pier and a new bench, fence surround for the trash, and raised garden beds for Carleton.
Policy and Personnel Committee – No meeting. There is a draft policy on Opioid antidotes in the packet for consideration.
Technology Committee – No meeting.
Woodlands Update – Beth LaPensee reported that the last Woodlands Governing Board meeting was cancelled.

Legislative Update – In the packet, Nancy included information on Michigan’s 2022-3 budget that includes an increased allocation of \$500,000 for State Aid to Libraries.

7. **Unfinished Business** – None

8. New Business–Motion by Mike Grodi, supported by Beth LaPensee, to approve bills for the month ending June 30, 2022, in the amount of \$268,479.84. Motion carried.

Motion by Bernie Smith, supported by Rob Peven, to approve the revisions to the audit for the year ending December 31, 2021. Motion carried.

Motion by Mike Grodi, supported by Beth LaPensee, to approve the draft Opioid Antidote Policy as recommended by Foster Swift. Motion carried.

Motion by Mike Grodi, supported by Rob Peven, to accept the revised quote from Miller Nu-Tech for a Roof Top Unit for Daume for an additional \$1600 Motion carried.

Motion by Mike Grodi, supported by Bernie Smith to replace two Roof Top Units at Ellis at a cost not to exceed \$40,000 and to repair the heat exchangers on three other units.

Motion carried.

Motion by Beth LaPensee, supported by Rob Peven to approve sending out the 2022 tax notices based on figures provided by the Monroe County Equalization Department.

Motion carried.

Discussion followed regarding the timeline for Director Bellaire’s annual performance review. Motion by Mike Grodi, supported by Rob Peven to hold the review at the October board meeting with Ms. Bellaire’s input provided to board members at the September meeting. Motion carried.

Motion by Bernie Smith, supported by Beth LaPensee, to cancel the August 10 board meeting. Motion carried.

9. Staff report – Barbra Krueger updated the board on the Library’s participation in the 2022 Monroe County Fair as well as bookmobile visits to the Holiday camp and other locations. She announced that child development specialist, author, and musician Jim Gill will be performing at St. Mary’s Park on July 13.

10. Director Bellaire shared information about plans for two blues events that will take place in September—a virtual one that goes live on September 17, and a concert held at Ellis on September 24 that will serve as a tribute to Bill Reiser. She also updated the board on open positions within the library.

11. Board Comments

The board thanked the staff for their reports. Ms. Calder said that she is glad to see all of the great programs taking place in libraries once again.

12. Public comment—None.

13. Announcements

Date of Next Board Meeting – Wednesday, September 14, 2022 at 5 p.m. at the Summerfield-Petersburg Branch Library.

14. Adjournment

Motion by Mike Grodi, supported by Bernie Smith, to adjourn the meeting at 5:57 p.m.
Motion carried.

Respectfully submitted,

Catharine Calder, Chair

Beth LaPensee, Secretary