

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on June 8, 2022, at the Carleton Branch Library, the meeting was called to order by Chair Calder at 5:00 p.m. She declared that a quorum was available to participate.

Present: Catharine Calder, Chair; Beth LaPensee, Secretary; Bernie Smith and Mike Grodi, Trustees, and Nancy Bellaire, Director

Excused: Rob Peven, Vice-Chair

Staff: Barbra Krueger; Lou Komorowski; David Ross

Staff on Zoom: Sandy Calkins

A quorum being present, the Board proceeded to transact business.

2. Motion by Mike Grodi, supported by Beth LaPensee, to approve the agenda as presented. Motion carried.
3. Motion by Mike Grodi, supported by Bernie Smith, to approve the minutes of the May 11, 2022 meeting. Motion carried.
4. Public Comment – Community Librarian David Ross welcomed the board to Carleton and updated them on plans for the Summer Reading Program and a project underway by a local Eagle Scout candidate to construct a new outdoor bench for the branch.
5. Consent Agenda – Motion by Mike Grodi, supported by Beth LaPensee, to approve the items on the consent agenda and place them on file. Motion carried.
6. Audit Report – Sarah Rafko of Cooley Hehl Sabo & Calkins was on hand to present the findings of the annual audit for the year ending December 31, 2021. Ms. Rafko noted that the audit and accompanying letters provided MCLS with a very clean opinion, the highest opinion you can receive. She thanked Sandy Calkins and Nancy Bellaire for their assistance in preparing the field work. The board thanked Ms. Rafko for the presentation and for attending the meeting.
7. Committee Reports
Finance Committee – Director Bellaire reported that the financial reports have just been finalized for May. She said that we have received about 96% of our property tax revenue, and spent about 37% of planned expenditures with the year being 41.6% over. Penal fines for May were more than \$27,000 lower than an average June.
Facilities Committee – No meeting. The quotes for repair/replacement of the roof top unit were discussed and there is an item on the agenda relating to this.

Policy and Personnel Committee – No meeting.

Technology Committee – No meeting.

Woodlands Update – The next Woodlands Advisory Council meeting will take place on June 16 on Zoom.

Legislative Update – No report.

8. Unfinished Business – Chair Calder announced that the committee appointments have been decided with two modifications to the draft included in the packet. Rob Peven will replace Bernie Smith as chair of the Policy and Personnel committee. Bernie Smith will replace Reb Peven on the Facilities committee.
9. New Business–Motion by Bernie Smith, supported by Beth LaPensee, to approve bills for the month ending May 31, 2022, in the amount of \$235,404.10. Motion carried. Motion by Mike Grodi, supported by Beth LaPensee, to accept the audit report and place it on file. Motion carried.
10. Motion by Mike Grodi, supported by Beth LaPensee, to accept the quote from Miller’s Nu-Tech for a new rooftop unit for approximately \$12,444. Motion carried.
11. Staff Report – Barbra Krueger reported that view counts on the all staff day training videos total 631 to date. She described a partnership with the Whiteford Future Farmers of America that brings vegetables from farm to table, using volunteers from Vibrant Life and Aspen Grove senior facilities who weed the gardens using wheelchair accessible planting beds. She also distributed scratch off cards that will be used for the Teen Summer Reading Program.
12. Director Bellaire shared that the MCLS Retiree Health Care Trust has sent out a RFI (Request for Information) for investment consultant services. She said that a concert is being planned for Ellis on September 24 that will pay tribute to Bill Reiser. She also shared a sample recognition certificate given to staff at five year increments during our staff training events.
13. Board Comments – The board thanked David for hosting the meeting and congratulated Nancy Bellaire on the audit. They also thanked Sandy Calkins for her financial work. Cathe Calder said that she is excited about Summer Reading.
14. Public comment – none
15. Announcements – Date of Next Board Meeting – July 13, 2022 at 5 p.m. at the Frenchtown-Dixie Branch Library, 1444 Kent St, Carleton, MI.
16. Adjournment – Motion by Bernie Smith, supported by Mike Grodi, to adjourn the meeting at 5:31 p.m. Motion carried.

Respectfully submitted,

Catharine Calder, Chair

Beth LaPensee, Secretary