

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on July 14, 2021, at the Mary K. Daume Library Service Center, the meeting was called to order by Chair Smith at 5:04 p.m. Mr. Grodi declared that a quorum was available to participate.

Present: Bernie Smith, Chair; Cathe Calder, Vice-Chair; Mike Grodi, Secretary; Beth LaPensee; Rob Peven, Trustees, and Nancy Bellaire, Director

Staff: Barbra Krueger

Staff on Zoom: Jennifer Grudnoski; Lou Komorowski; Beth Sheets; Ashley Liford; Darla Hall; David Ross; Elizabeth Pifer

A quorum being present, the Board proceeded to transact business.

2. Motion by Cathe Calder, supported by Mike Grodi, to approve the agenda. Motion carried.
3. Motion by Beth LaPensee, supported by Mike Grodi, to approve the minutes of the June 9, 2021 meeting and place on file. Motion carried.
4. Public Comment—None.
5. Consent Agenda – Motion by Cathe Calder, supported by Beth LaPensee, to approve the items on the consent agenda including the May 2021 financial reports, and place them on file. Motion carried.

Committee Reports:

6. **Finance Committee** – No meeting. As of May 31, we have received about 81% of our projected income for this year, including about 91% of our tax levy. We have spent about 36% of our planned expenditures with 41.6% of the year complete. Penal fines are proving slow to recover from the pandemic.
Facilities Committee – No meeting.
Policy and Personnel Committee – No meeting. Chair Smith and Vice-Chair Calder will work on a new Director’s Evaluation.
Technology Committee – No meeting.
Woodlands Update – MCLS’ transition to the free statewide Amazon Prime program should be complete this week.
Legislative Update – In the packet, Nancy passed along information from MLA on proposed legislation that would divert penal fines from snowmobile trail and distribute them to pay for maintenance of snowmobile trails. MLA is opposed to this legislation.
7. **Unfinished Business** – None

8. New Business—Motion by Beth LaPensee, supported by Cathe Calder, to approve bills for the month ending May 31, 2021, in the amount of \$220,928.45. Motion carried.
Motion by Mike Grodi, supported by Rob Peven, to approve the service agreement for the Maybee Branch Library. Motion carried.
Motion by Cathe Calder, supported by Beth LaPensee to approve sending out the 2021 tax notices based on figures provided by the Monroe County Equalization Department. Motion carried.
Nancy Bellaire updated the board on our plans to apply for an American Rescue Plan Act Grant.
Chair Smith said that the Policy and Personnel Committee plans to draft a new performance evaluation for Director Bellaire and bring it to the next meeting so that the board can conduct Nancy’s review at the October meeting.
Motion by Mike Grodi, supported by Rob Peven, to cancel the August 11 board meeting. Motion carried.
9. Staff report – Barbra Krueger reported that over 100 people had responded to the All Staff Training Day videos and that the comments about the board videos were positive. She updated the board on the Library’s participation in the 2021 Monroe County Fair.
10. Director Bellaire shared information about plans underway for the safe return to providing “in person” programs in branches. She also gave a brief update on the needs assessment study for the Navarre Library and Opportunity Center.
11. Board Comments
Cathe Calder said how nice it was to receive the donation for the Summer Reading Program from Directions Credit Union. Mike Grodi said that it is likely that our Penal Fine distributions are lower due to less recruitment and retention of State Police staff and that we should assume that the trend will likely continue. Rob Peven thanked the librarians for participating in the student author program.
12. Public comment—None.
13. Announcements
Date of Next Board Meeting – Wednesday, September 8, 2021 at 5 p.m. at the Mary K. Daume Library Service Center.
14. Adjournment
Motion by Rob Cathe Calder, supported by Beth LaPensee, to adjourn the meeting at 5:35 p.m. Motion carried.

Respectfully submitted,

Bernie Smith, Chair

Mike Grodi, Secretary