

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on July 8, 2020, at the Mary K. Daume Library Service Center and via Microsoft Teams Teleconference, the meeting was called to order by Chair Smith at 5:05 p.m.

Present: Bernie Smith, Chair; Cathe Calder, Vice-Chair; Beth LaPensee, Trustee; and Nancy Bellaire, Director

Attending via Teams Teleconference: Maryanne Bourque

Escused: Mike Grodi

Staff: Barbra Krueger; Lou Komorowski

A quorum being present, the Board proceeded to transact business.

2. Motion by Cathe Calder, supported by Beth LaPensee, to approve the agenda. Motion carried.
3. Motion by Beth LaPensee, supported by Cathe Calder, to approve the minutes of the June 10, 2020 meeting. Motion carried.
4. Public Comment—Barbra Krueger gave an update on library millage information and shared the millage information video. She invited board members to take a library “Reader” sign for their homes.
5. Consent Agenda – Motion by Cathe Calder, supported by Beth LaPensee, to approve the consent agenda. Motion carried.
6. Committee Reports
 - Finance Committee** – We do not yet have our financial statements for the month ending June 30. As of May 31, we have received almost 82% of our projected revenue and have spent almost 38% of our planned expenditures. Penal fines received this week showed the lowest revenue received in June since the beginning of this spreadsheet, 1991. The total received was \$34,538—the average total for June is \$115,215.
 - Facilities Committee** – No meeting.
 - Policy and Personnel Committee** – No meeting.
 - Technology Committee** – No meeting.
 - Woodlands Update** – Beth LaPensee has received the welcome packet from Woodlands relating to the Governing Board. The next meeting will be July 16.
 - Legislative Update** – No update on pending legislation. Nancy Bellaire and the library staff have been monitoring the many Executive Orders relating to COVID-19.

7. Unfinished Business – Motion by Cathe Calder, supported by Beth LaPensee, to accept the draft Telecommuting policy as recommended by the Employers Association as reviewed by MCLS branch and department supervisors. Motion carried.
8. New Business–Motion by Cathe Calder, supported by Beth LaPensee to approve bills for the month ending May 31, 2020, in the amount of \$202,685.54. Motion carried.
Motion by Beth LaPensee, supported by Cathe Calder, to approve sending out the 2020 tax notices based on figures provided by the Monroe County Equalization Department. Motion carried.
Chair Smith requested that Nancy Bellaire’s self evaluation be prepared by September 9 and that the board’s reviews of the director be submitted to her in time to conduct Ms. Bellaire’s performance review at the October board meeting.
Motion by Beth LaPensee, supported by Cathe Calder, to cancel the August board meeting and call a special meeting if necessary. Motion carried.
9. Director Bellaire shared a list of planned 2020 purchases, projects, and positions that will be deferred due to the COVID-19 pandemic and resulting revenue reductions.
10. Board Comments
The Board complimented Barbra and staff on the video. Beth LaPensee said that she was glad to see that things are slowly returning to normal. Cathe Calder thanked Nancy Bellaire for the careful financial planning. Bernie Smith said that she is always proud of staff for successfully managing through each crisis and was glad to see that we were able to provide a modified Summer Reading Program for our community.
11. Public comment—None
12. Announcements
Date of Next Board Meeting – Wednesday, September 9, 2020 at 5 p.m. at the Mary K. Daume Library Service Center, Monroe, MI.
13. Adjournment
Motion by Cathe Calder, supported by Beth LaPensee, to adjourn the meeting at 5:48 p.m. Motion carried.

Respectfully submitted,

Cathe Calder, Vice-Chair

Bernie Smith, Chair