

## **MONROE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on July 10, 2019, at the Erie Branch Library, the meeting was called to order by Chair Bourque at 5:00 p.m. Ms. Bourque declared that a quorum was present.

Present: Maryanne Bourque, Chair; Bernie Smith, Vice-Chair; Catharine Calder, Secretary; Randy Kuckuck, Trustee; Mike Grodi, Trustee; and Nancy Bellaire, Director

Staff: Barbara Krueger; Amber Reed; Lou Komorowski, Shannen McMahon

A quorum being present, the Board proceeded to transact business.

2. Motion by Cathe Calder, supported by Randy Kuckuck, to approve the agenda as presented in amended form this evening. Motion carried.
3. Motion by Mike Grodi, supported by Bernie Smith, to approve the minutes of the June 12, 2019 meeting. Motion carried.
4. Public Comment – Shannen McMahon welcomed the board to Erie. She shared information about several Summer Reading events taking place this summer, as well as upcoming fall programs in development in partnership with the Friends of the Erie Branch.
5. Consent Agenda – Motion by Ms. Calder, supported by Mr. Grodi, to accept the items on the consent agenda as presented, including the June 2019, Financial Reports, and place on file. Motion carried.
6. Committee Reports
  - Finance Committee** – Ms. Calder reported that the Finance Committee met prior to the board meeting to review financial reports for June as well as the financial correspondence. We have received about 84% of our expected revenue and expended about 48% of budget with 50% of the year complete. Penal fines are coming in and we are on track to meet our conservative budget for this line item.
  - Facilities Committee** – No meeting.
  - Policy and Personnel Committee** – No meeting.
  - Technology Committee** – No full meeting, but Mr. Kuckuck toured the Technology Department with Rachel Braden. He plans to schedule a Technology Committee meeting in October.
  - Woodlands Update** – Mr. Kuckuck said that there was no news from the Governing Board.
  - Legislative Update** – MLA reported that the “Narcans Bill” has been signed into law by Governor Whitmer. The Library of Michigan will issue a tool kit for libraries to use in

planning and decision making for policy relating to opiate antidotes. The tool kit is expected to be ready by the end of July.

7. Unfinished Business – We have not yet received a request for a contribution to the DTE Tax Tribunal Appeal. The City of Monroe reported to taxing unit representatives that they are in discussions with Detroit Edison regarding the taxable value of the Monroe Power Plant.
8. New Business – Motion by Trustee Kuckuck, supported by Vice-Chair Smith, to approve payment of the bills for the month ending June, 2019 in the amount of \$560,342.01. Motion carried.  
Motion by Mike Grodi, supported by Cathe Calder, to accept \$3300 for partnership with MCISD toward the purchase of a starter set of Vox books for Ellis. Motion carried.  
Motion by Cathe Calder, supported by Randy Kuckuck, to approve sending the 2019 tax notices based on figures provided by the Monroe County Equalization Department. Motion carried.  
Motion by Secretary Calder, supported by Vice-Chair Smith, to approve the proposed revision to the Navarre Branch Library hours. Motion carried.  
Motion by Bernie Smith, supported by Mike Grodi, to request that board members complete Director Bellaire's performance review by September 18 and that Director Bellaire complete her review by the next board meeting. Motion carried.  
Motion by Ms. Calder, supported by Mrs. Bourque, to cancel the August 14 board meeting. Motion carried.
9. Director Bellaire reported that Monroe County's Relay for Life has been rescheduled for August 24. A new burglar alarm panel was installed at Navarre. Fire inspections took place at Daume and Ellis. The Ellis inspection also included a fire drill. Administrative, Reference, and Outreach staff have hosted library staff from St. Clair, Blissfield, Kalamazoo, and Jackson in recent months. The libraries have been interested in our Bookmobile and References Services. Several staff will take part in a webinar on opiates, offered by the Library of Michigan, on Friday, July 12.
10. Board Comments  
The board thanked Shannen for hosting the meeting at Erie. Cathe Calder said that she enjoyed ALA in Washington DC very much and is grateful for the opportunity to be in the company of so many people championing libraries. She will share some notes with Nancy for staff. Randy Kuckuck said that he was impressed with his tour with Rachel Braden and that he also attended some great sessions at ALA, especially those on Entrepreneurial Hubs and Maker Spaces. Mike Grodi reported on the ALA presentation given by George Takai as well as one on Human Resource management and the changing model of performance evaluations. He also said that the Library is working with the Monroe County Retirement Board on disaster recovery protocols. Bernie Smith offered her thanks to Amber Reed and all that she and the Navarre staff do for the community.
11. Public comment – Amber Reed thanked the board for accepting the recommended adjustments to the Navarre Branch Hours.

12. Announcements

Date of Next Board Meeting – September 11 @ 5 p.m. at the Vivian Branch Library,  
Monroe, Michigan.

13. Adjournment

Motion by Mike Grodi, supported by Bernie Smith, to adjourn the meeting at 5:37 p.m.  
Motion carried.

Respectfully submitted,

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Catharine Calder, Secretary

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Maryanne Bourque, Chair