

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on October 9, 2019 at the Bedford Branch Library, the meeting was called to order by Chair Bourque at 5:00 p.m. Chair Bourque called roll.

Present: Maryanne Bourque, Chair; Bernie Smith, Vice-Chair; Catharine Calder, Secretary; Mike Grodi, Trustee; Randy Kuckuck, Trustee; and Nancy Bellaire; Director

Staff: Jodi Russ, Lou Komorowski,

A quorum being present, the Board proceeded to transact business.

2. Motion by Mike Grodi, supported by Cathe Calder, to approve the agenda as presented. Motion carried.
3. Motion by Bernie Smith, supported by Randy Kuckuck, to approve the minutes of the September 11, 2019 board meeting. Motion carried.
4. Public Comment – Bedford Community Librarian Jodi Russ welcomed the board to the Bedford Branch. She shared information about the Bedford Friends’ fundraising efforts and plans to purchase a new electronic sign. She also said that about 80 percent of the VOX books were checked out within one week of the launch of the collection. Other projects underway at Bedford include updates to the Young Adult section, automated HVAC controls, and a clean-up of invasive species behind the library.
5. Consent Agenda – Motion by Mike Grodi, supported by Cathe Calder, to accept the items on the consent agenda as presented, including the September 2019 Financial Reports, and place on file. Motion carried.
6. Committee Reports
 - Finance Committee** – Ms. Calder reported that the Finance Committee met briefly with Nancy Bellaire before the board meeting to discuss the financial reports, penal fines, and the 13th check for MCLS retirees.
 - Facilities Committee**–Mike Grodi reported that the committee had not met.
 - Policy and Personnel Committee** –The committee has completed the Director’s performance review which will be discussed in closed session later in the meeting.
 - Technology Committee** – The Technology Committee will meet on October 21st at 2 pm at Daume.
 - Woodlands Update** – Mr. Kuckuck reported that the Woodlands budget was adopted recently and that he will serve as Vice President for this year.
 - Legislative Update** – No report.

7. Unfinished Business – Tax Tribunal Appeal Cost Sharing Agreement, no report.
8. New Business – Motion by Randy Kuckuck, supported by Cathe Calder, to approve payment of the bills for the month ending September 30, 2019 in the amount of \$228,254.04. Motion carried.
Motion by Ms. Calder, supported by Mr. Grodi, to approve granting a 13th check for eligible Library retirees as calculated in the actuarial report. Motion carried. Bernie Smith abstained.
Motion by Cathe Calder, supported by Bernie Smith to go into executive session at 5:45 for the purpose of conducting the Director's annual performance review. Smith: yes; Kuckuck: yes; Grodi: yes; Calder: yes; Bourque: yes. Motion carried.
Motion by Cathe Calder to resume the regular meeting at 6:05. She congratulated Director Bellaire for an excellent review and further moved that a merit increase be recommended at the November budget workshop. Supported by Bernie Smith. Smith: yes; Kuckuck: yes; Grodi: yes; Calder: yes; Bourque: yes. Motion carried.
9. Director's Report – Mrs. Bellaire reported that the parking lot light damaged in an automobile accident will be replaced with funds received from the driver's insurance company. She also updated the board on Quarry Challenge sponsored by the Friends of the South Rockwood Library and said that we have taken delivery of our new Ford Transit Connect.
10. Board Comments
The board thanked Jodi for hosting the meeting. Mike Grodi thanked Nancy Bellaire for a great job. Randy Kuckuck seconded Mike's words and said that he has had a chance to see Nancy's vision and guidance while investigating entrepreneurial offerings in the area. Cathe Calder congratulated Nancy Bellaire on a great year. Bernie Smith thanked the board for submitting the director evaluations in a timely manner. Chair Bourque thanked Bernie Smith for compiling the evaluation results and congratulated Nancy Bellaire for a good review.
11. Public Comment – Lou Komorowski reported on Custer Week activities throughout the County and expressed gratitude for the great working relationship that they have with the Monroe County Museum Staff.
12. Announcements
Date of Next Board Meeting and Budget Workshop–November 13 @ 5 p.m. at the Mary K. Daume Library Service Center, Monroe, Michigan.
13. Adjournment
Motion by Mike Grodi, supported by Randy Kuckuck to adjourn the meeting at 6:40 pm. Motion carried.

Respectfully submitted,

Maryanne Bourque, Chair

Bernie Smith, Vice-Chair