

MONROE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on March 13, 2019 at the Ida Branch Library, the meeting was called to order by Chair Bourque at 5:00 p.m. Ms. Bourque declared that a quorum was present.

Present: Maryanne Bourque, Chair; Catharine Calder, Secretary; Mike Grodi, Trustee; Randy Kuckuck, Trustee; and Nancy Bellaire, Director

Excused: Bernie Smith, Vice-Chair

Staff: Lou Komorowski; Barbra Krueger

A quorum being present, the Board proceeded to transact business.

2. Motion by Mr. Grodi, supported by Ms. Calder to approve the agenda as presented. Motion carried.
3. Motion by Cathe Calder, supported by Randy Kuckuck to approve the minutes of the January 9, 2019 meeting. Motion carried.
4. Public Comment – Lou Komorowski updated the board on a project that MCLS has been helping with– the Flags O’er Veterans project, which will ensure that a flag, flagpole, and lighting is provided to any cemetery in Monroe County that has a veteran buried there. Barbra Krueger reported that the Bookmobile is on schedule. We have a tentative delivery date of March 21 and a launch date of April 10, National Bookmobile Day. To date, we have \$192,000 of our \$200,000 goal pledged or received.
5. Consent Agenda – Motion by Randy Kuckuck, supported by Mike Grodi, to accept the items on the consent agenda as presented, including the January and February 2019 Financial Reports, and place on file. Motion carried.
6. Committee Reports
Finance Committee – The committee met with Director Bellaire prior to the board meeting to review the financial reports and Daume Scholarship applications and quotes for a delivery van. To date, we have received about 34% of anticipated revenue and expended about 15% of projected revenue with 16.6 % of the year behind us. We have received \$331,207 in penal fines so far this year.
Facilities Committee – There was no Facilities meeting, but the Daume generator and flooring projects are complete.
Policy and Personnel Committee – Chair Bourque said that the committee had reviewed a

draft sick leave policy for part time employees who work 25-29 hours per week and that the policy appears later in the agenda.

Technology Committee – No meeting.

Woodlands Update – Randy Kuckuck reported that he attended the Woodlands meeting in January, where Larry Gregory was recognized with the Spirit of Woodlands Award. Trustee Kuckuck updated the board on the Woodlands 2018-19 budget and reserves.

Legislative Update – Trustee Grodi said that he plans to meet with the MLA lobbyist later in the week, and that the Governor's draft budget has been released.

7. Unfinished Business –Tax Tribunal Cost Sharing Agreement – no report.
8. New Business – Motion by Cathe Calder, supported by Mike Grodi, to approve payment of the bills for the month ending January 31, 2019 in the amount of \$251,640.96. Motion carried.
Motion by Trustee Grodi, supported by Trustee Kuckuck, to approve payment of the bills for the month ending February 28, 2019 in the amount of \$455,580.82. Motion carried.
Motion by Cathe Calder, supported by Randy Kuckuck, to approve the Branch Service Agreement for the Erie Branch Library. Motion carried.
Motion by Randy Kuckuck, supported by Cathe Calder to approve the purchase of a Dodge Ram Promaster 3500 from Monroe Dodge Superstore in the amount not to exceed \$33,199. Motion carried.
Motion by Cathe Calder, supported by Randy Kuckuck to approve the sick leave policy for part-time employees budgeted for 25-29 hours per week. Motion carried.
Motion by Cathe Calder, supported by Mike Grodi, to recommend awarding the Mary Daume Scholarship to applicants Bethany Pifer, Emily Vandenberghe, and Sandy Calkins in the amount of \$415 each. Motion carried.
Motion by Cathe Calder, supported by Mike Grodi, to approve moving the April 10 meeting from Bluebush to Ellis, at 4 pm, for the dedication of the bookmobile. Motion carried.
9. Director Bellaire shared photos from the Bedford Trade Fair and Newport's new electronic sign. She also updated them on circulation statistics, explaining that increases in renewals, e-magazines, and Hoopla downloads have caused an increase of 21.85% from last year to date. She also shared an updated branch Tier Chart and strategic plan notes for year two.
10. Board Comments
Mike Grodi thanked Barbra for the Bookmobile update. Cathe Calder said that she is very much looking forward to restoring bookmobile service to Monroe County and that she sees the community's support of the project as an expression of love for the Library and for the staff. Randy Kuckuck agreed and shared that he has visited all MCLS branches and has found them all to be unique and well used.
11. Public comment – None.
12. Announcements
Date of Next Board Meeting – April 10 @ 4 p.m. at the Ellis Library & Reference Center, Monroe, Michigan

13. Adjournment

Motion by Trustee Grodi, supported by Trustee Kuckuck, to adjourn the meeting at 5:48 p.m. Motion carried.

Respectfully submitted,

Bernie Smith, Vice-Chair

Maryanne Bourque, Chair