

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on June 12, 2019, at the Navarre Branch Library, the meeting was called to order by Chair Bourque at 5:06 p.m. Ms. Bourque declared that a quorum was present.

Present: Maryanne Bourque, Chair; Bernie Smith, Vice-Chair; Catharine Calder, Secretary; Randy Kuckuck, Trustee; Mike Grodi, Trustee, arrived at 5:07; and Nancy Bellaire, Director

Staff: Barbara Krueger; Amber Reed

A quorum being present, the Board proceeded to transact business.

2. Motion by Cathe Calder, supported by Bernie Smith, to approve the agenda as presented. Motion carried.
3. Motion by Cathe Calder, supported by Randy Kuckuck, to approve the minutes of the May 8, 2019 meeting. Motion carried.
4. Public Comment – Amber Reed welcomed the board to Navarre. She shared information about several events taking place at Navarre this summer including the Meet up & Eat Up programs planned in partnership with the Monroe YMCA, as well as information about the Photography Club, and Girls on the Run programs. She also shared information on the Juneteenth program, and introduced the 2019 Summer Reading Program, A Universe of Stories.
5. Heidi Galati reviewed the audit report and accompanying letters with the board. She noted that it was a clean opinion, the highest opinion you can get. She thanked Sandy Calkins and Nancy Bellaire for their assistance in preparing for the field work. She noted that the excess of revenue over expenditures for the year was \$608,903. This is mostly due to the Personal Property Tax reimbursement, which was considerably less in 2019. Motion by Mike Grodi, supported by Cathe Calder to receive the Financial Report for the year ending December 31, 2018 and place it on file. Motion carried. The board thanked Ms. Galati for the presentation and for attending the meeting.
6. Consent Agenda – Motion by Mr. Grodi, supported by Ms. Calder, to accept the items on the consent agenda as presented, including the May 2019, Financial Reports, and place on file. Motion carried.
7. Committee Reports
Finance Committee – Ms. Calder reported that the Finance Committee met prior to the

board meeting to review financial reports for May as well as the financial correspondence and our audit which was just discussed. We have received about 82% of our expected revenue and expended about 38% of budget with 42% of the year complete. Penal fines are coming in and we are on track to meet our conservative budget for this line item. She indicated that Frenchtown Charter Township had requested that MCLS assume responsibility for paying their entire library telephone bill. Discussion followed and it was agreed that it would not be appropriate to assume this cost for one local unit of government.

Facilities Committee – No meeting.

Policy and Personnel Committee – No meeting.

Technology Committee – No meeting.

Woodlands Update – Mr. Kuckuck said that there was no news from the Governing Board. Nancy Bellaire plans to attend the next meeting in Jackson on June 13.

Legislative Update – MLA reports that the Narcan bill is still moving through the legislative process with no opposition noted.

8. Unfinished Business – No report on a possible Tax Tribunal Appeal Cost Sharing Agreement.
9. New Business – Motion by Trustee Kuckuck, supported by Secretary Calder, to approve payment of the bills for the month ending May, 2019 in the amount of \$347,823.29. Motion carried.
Motion by Cathe Calder, supported by Bernie Smith, to approve the facilities agreement with Ash Township. Motion carried.
Motion by Mike Grodi, supported by Bernie Smith, to approve the facilities agreement with Bedford Township. Motion carried.
Motion by Cathe Calder, supported by Mike Grodi, to approve the facilities agreement with Berlin Township. Motion carried with Randy Kuckuck voting no.
Motion by Cathe Calder, supported by Bernie Smith, to approve the facilities agreement with Dundee Township. Motion carried with Randy Kuckuck voting no.
Motion by Cathe Calder, supported by Mike Grodi to approve the facilities agreement with Summerfield Petersburg Township. Motion carried.
10. Director Bellaire reported that our local Books A Million store plans to sponsor a book drive for MCLS. She also said that the bookmobile has made debut stops at the ISD, Monroe City Council, as well as the La-Z-Boy Company Wide Staff Meeting, and Monroe Community Foundation Board meeting. She said that MCLS retiree Karen Stoll left a bequest, earmarked for Ellis, in her will. Bill Reiser has selected a piece of artwork for the youth area and we provide photos of the piece next month.
11. Board Comments
The board thanked Amber for hosting the meeting at Navarre. They congratulated and thanked Nancy Bellaire and staff for the clean audit. Mike Grodi informed the board that former County Commissioner Gary Wilmoth has been appointed to the Erie Township Board. Bernie Smith added that it is nice to see the Bookmobile out and about. Cathe Calder thanked Nancy Bellaire for getting so many service agreements renewed together this month. Randy Kuckuck said that he recently visited the Dorsch branch and that it was nice to see the variety of help that staff gives to patrons there.

12. Public comment – Petersburg patron Frank Moynahan congratulated and thanked MCLS for stocking new books that he enjoys. He expressed interest in receiving a receipt for materials returned. Nancy Bellaire indicated that this is possible and she said that she would instruct supervisors to remind staff on the procedure for doing so. Mr. Moynahan also said that he appreciated the automatic renewals.

Barbra Krueger shared information about several programs taking place this summer at the Library including Yoga in the Park and a Monroe Road Elementary program that will work with 70 at risk students in Bedford. She distributed maps that show areas designated as “food deserts”. She noted that our bookmobile staff have already scheduled visits to these locations, having noted that they are not near local libraries either.

13. Announcements

Date of Next Board Meeting – July 10 @ 5 p.m. at the Erie Branch Library, Erie, Michigan.

14. Adjournment

Motion by Cathie Calder, supported by Mike Grodi, to adjourn the meeting at 6:07 p.m.

Motion carried.

Respectfully submitted,

Catharine Calder, Secretary

Maryanne Bourque, Chair