

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on December 11, 2019 at the Mary K. Library Service Center, the meeting was called to order by Chair Bourque at 5:04 p.m. Secretary Calder called roll.

Present: Maryanne Bourque, Chair; Catharine Calder, Secretary; and Nancy Bellaire, Director

Excused: Mike Grodi, Trustee; Bernie Smith, Vice-Chair

Staff: Lou Komorowski; Barbra Krueger

A quorum being present, the Board proceeded to transact business.

2. Motion by Mr. Kuckuck, supported by Ms. Calder, to approve the agenda as amended to include the financial report. Motion carried.
3. Motion by Cathe Calder, supported by Randy Kuckuck, to approve the minutes of the November 13, 2019 board meeting. Motion carried.
4. Motion by Secretary Calder, supported by Trustee Kuckuck, to open the Public Hearing on the Proposed 2020 Budget at 5:07 p.m. Motion carried. The budget has been available at all branch libraries and a notice of tonight's hearing was published in the Monroe News. There was no public comment. Motion by Trustee Kuckuck, supported by Secretary Calder, to close the public hearing at 5:09 p.m. Motion carried.
5. Under public comment, Barbra Krueger updated the board on the SMDC/Small Business Administration seminar held at Ellis on December 6.
6. Consent Agenda – Motion by Randy Kuckuck, supported by Cathe Calder, to accept the items on the consent agenda as presented, including the November 2019 Financial Reports, and place on file. Motion carried.
7. Committee Reports
 - Finance Committee** – Ms. Calder reported that we have reached our penal fine projections for the year and that there are a few year-end budget transfers on the agenda for approval tonight.
 - Facilities Committee** – No meeting. Ms. Calder complimented the Maintenance Department on the temporary canopy at Dorsch.
 - Policy and Personnel Committee** – No meeting.
 - Technology Committee** – No meeting.

Woodlands Update – Nancy Bellaire will attend the Woodlands Advisory Council meeting on Thursday, December 19. Trustee Kuckuck reported that the Woodlands Governing Board approved meeting participation by phone as long as the chair and a quorum is present.

Legislative Update – No update.

8. Unfinished Business – Tax Tribunal Appeal Cost Sharing Agreement, no report.
9. New Business – Motion by Secretary Calder, supported by Trustee Kuckuck, to approve payment of the bills for the month ending November 30, 2019 in the amount of \$232,311.34. Motion carried.
Motion by Ms. Calder, supported by Mr. Kuckuck, to approve the resolution concerning 2019 year-end budget adjustments. Motion carried.
Motion by Cathe Calder, supported by Randy Kuckuck, to adopt the resolution regarding the proposed budget for 2020. Motion carried.
Motion by Cathe Calder, supported by Randy Kuckuck, to appoint Bernie Smith to the MCLS Retiree Health Care Board for a one-year term. Motion carried.
Motion by Cathe Calder, supported by Randy Kuckuck, to approve the proposal from Gabriel Roeder Smith Consulting for \$5,500 for the December 31, 2019 Retiree Health Care Plan. Motion carried.
Motion by Cathe Calder, supported by Randy Kuckuck, to approve the renewal of the Retirement Services Agreement. Motion carried.
10. Mrs. Bellaire shared a photo of Bedford's Electronic Sign with the board and provided updated revenue totals, current as of December 8.
11. Comments
The board exchanged best wishes for the holidays and thanked Nancy Bellaire and staff for their work on the budget. Randy Kuckuck said that it has been an honor and privilege to serve on the board, but that he will be submitting his resignation, effective December 31, due to an upcoming move out of Monroe County. Cathe Calder said that she is sad to see Randy leave the board and thanked him for his participation this year. She added that she is always happy to see the book club lists. Maryanne Bourque thanked Randy and said that he will be missed on the board.
12. Public Comment–Lou Komorowski thanked the board for the salary increase and for all that they do during the year.
13. Announcements
Date of Next Board Meeting – Wednesday, January 8, 2020 @ 5 p.m. at the Ellis Library & Reference Center, Monroe, Michigan
14. Adjournment
Motion by Randy Kuckuck, supported by Cathe Calder to adjourn the meeting at 5:40 p.m. Motion carried.

Respectfully submitted,

Catharine Calder, Secretary

Maryanne Bourque, Chair