

MONROE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on July 9, 2018, at the Carleton Branch Library, the meeting was called to order by Chair Bourque at 5:00 p.m. Ms. Bourque declared that a quorum was present.

Present: Maryanne Bourque, Chair; Bernie Smith, Vice-Chair; Catharine Calder, Secretary; Larry Gregory, Trustee; Mike Grodi, Trustee; and Nancy Bellaire, Director

Staff: Barbra Krueger; David Ross; Lou Komorowski

A quorum being present, the Board proceeded to transact business.

2. Motion by Larry Gregory, supported by Bernie Smith, to approve the agenda as presented, removing the correspondence from Regina Manning. Motion carried.
3. Motion by Bernie Smith, supported by Catharine Calder, to approve the minutes of the June 11, 2018 meeting. Motion carried.
4. Public Comment
Community Librarian David Ross welcomed the board to Carleton and shared information about the Sturgeon displays provided by the River Raisin Institute.
Barbra Krueger invited board members to attend the Monroe County Chamber of Commerce Koffee Klub at Bedford on Tuesday, September 11, at 8 am.
5. Consent Agenda – Motion by Mr. Grodi, supported by Mrs. Smith, to accept the items on the consent agenda as presented, including the June 2018, Financial Reports, and place on file. Motion carried.

6. Committee Reports

Finance Committee – The committee met prior to the board meeting with Director Bellaire review financial reports for June as well as the financial correspondence. Ms. Calder reported that we have received about 92% of our expected revenue and expended about 45% of our budget with 50% of the year complete. Agenda items for the bookmobile and Daume building maintenance projects as well as tax notices appear on tonight's agenda.

Facilities Committee – Mike Grodi reported that the committee had not met, but that he had met with TMP's field architect and toured the areas that will be addressed in the Daume projects.

Policy and Personnel Committee – No meeting.

Technology Committee – No meeting.

Woodlands Update – Trustee Gregory said that the next Woodlands Governing Board meeting will be held on July 19 in Albion.

Legislative Update – Mr. Gregory reported that Michigan State Aid to Libraries will

increase this year from \$.327 per capita to about \$.396 per capita.

7. Unfinished Business – Tax Tribunal Appeal Cost Sharing Agreement, no report.
8. New Business – Motion by Catharine Calder, supported by Larry Gregory, to approve payment of the bills for the month ending June 30, 2018, in the amount of \$678,207.55. Motion carried.
Motion by Vice-Chair Smith, supported by Trustee Grodi to accept the bid from Best Asphalt in the amount of \$138,000 for parking lot and drainage improvements at Daume. Motion carried.
Motion by Mike Grodi, supported by Cathe Calder, to accept the bid from Lineside LLC for \$71,800 for the Emergency Electrical Power Generator project at the Daume building. Motion carried.
Motion by Bernie Smith, supported by Larry Gregory to approve a \$21,000 contingency fund for the generator and parking lot repair projects. Motion carried.
Motion by Larry Gregory, supported by Cathe Calder to accept the quote from American Paint Pro for sandblasting and painting of Daume for \$15,100. Motion carried.
Motion by Secretary Calder, supported by Trustee Grodi to accept the quote from Farber Specialty Vehicles for a Sprinter Bookmobile for \$166,400. Motion carried.
Motion by Secretary Calder, supported by Vice-Chair Smith, to conduct the Director's Performance Evaluation at the October, 2018, board meeting with Ms. Bellaire submitting her self-evaluation to the board at the September meeting. Motion carried.
Motion by Secretary Calder, supported by Trustee Gregory, to approve sending out the 2018 tax notices based on figures provided by the Equalization Department. Motion carried.
Motion by Secretary Calder, supported by Vice-Chair Smith to approve the request from Library Journal for Mike Grodi to submit articles to the LJ Trustee Corner. Motion carried.
Motion by Bernie Smith, supported by Larry Gregory, to cancel the August 13 MCLS Library Board meeting. Motion carried.
9. Director Bellaire updated the board on supervisor training scheduled for Tuesday, September 10, provided by our Symmetry, our Employee Assistance Provider. She informed the board that she has been elected treasurer of the MPACT board and that MCLS is planning to expand our special needs book clubs and will partner with The Next Chapter Book Club, a network of others across the country planning such events.
10. Board Comments—The board thanked David for hosting the meeting and for the work that he does for our communities.
11. Public comment – None.
12. Announcements
Date of Next Board Meeting – September 10 @ 5 p.m. at the Erie Branch, Erie, Michigan

13. Adjournment

Motion by Trustee Grodi, supported by Trustee Gregory to adjourn the meeting at 5:40p.m. Motion carried.

Respectfully submitted,

Catharine Calder, Secretary

Maryanne Bourque, Chair