

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on October 15, 2018 at the Newport Branch Library, the meeting was called to order by Chair Bourque at 5:02 p.m. Chair Bourque called roll.

Present: Maryanne Bourque, Chair; Bernie Smith, Vice-Chair; Larry Gregory, Trustee; Mike Grodi, Trustee; and Nancy Bellaire; Director

Excused: Catharine Calder, Secretary

Staff: David Ross, Lou Komorowski, Barbra Krueger

A quorum being present, the Board proceeded to transact business.

2. Motion by Mike Grodi, supported by Bernie Smith, to approve the agenda as presented. Motion carried.
3. Motion by Mike Grodi, supported by Larry Gregory, to approve the minutes of the September 10, 2018 board meeting. Motion carried.
4. Public Comment – Carleton/Newport/South Rockwood Community Librarian David Ross welcomed the board to the Newport Branch. He shared information about Newport Friends' annual golf outing and other activities. Mary Eldridge and Rebecca McCurley presented information that they had gathered about the possibility of applying for a grant to provide social work services in rural libraries.
Barbra Krueger updated the board on the experience that we have had to date with the MCLS Teacher Card and distributed a sample copy of the Monroe County Children's Yellow Pages publication as well as the freshly minted River Raisin Battlefield Touring Brochure. She also shared a copy of a summary statistical annual report, prepared for our local units of government, and a "prescription pad" for local doctors to prescribe reading to children.
5. Consent Agenda – Motion by Larry Gregory, supported by Bernie Smith, to accept the items on the consent agenda as presented, including the September 2018 Financial Reports, and place on file. Motion carried.
6. Committee Reports
Finance Committee – Ms. Bourque reported that she met with Nancy Bellaire before the board meeting to discuss the financial reports, penal fines, and tonight's agenda items relating to finance.

She said that we have received approximately 99.6% of our anticipated revenue for 2018.

Facilities Committee—Mike Grodi reported that the committee had not met but that work on the Daume parking lot is nearing completion and that the generator project will start soon as well.

Policy and Personnel Committee —The committee has completed the Director's performance review which will be discussed in closed session later in the meeting.

Technology Committee – No meeting.

Woodlands Update – Mr. Gregory reported that the Woodlands budget was adopted recently. Work has begun on the Woodlands audit.

Legislative Update – No report.

7. Unfinished Business – Tax Tribunal Appeal Cost Sharing Agreement, no report.
8. New Business – Motion by Bernie Smith, supported by Mike Grodi, to approve payment of the bills for the month ending September 30, 2018 in the amount of \$336,648.64. Motion carried.
Motion by Mr. Gregory, supported by Mr. Grodi, to approve granting a 13th check for Library retirees as calculated in the actuarial report. Motion carried. Bernie Smith abstained.
Larry Gregory distributed a letter that indicated that he will be resigning from the MCLS Board as of November 30, 2018. Motion by Mike Grodi, supported by Bernie Smith to accept Mr. Gregory's letter of resignation with regret. Motion carried.
The board reviewed an application from Beth LaPensee to fill the Library Board vacancy. Motion by Mike Grodi, supported by Larry Gregory, to recommend Ms. LaPensee to the Monroe County Board of Commissioners for their approval and appointment to the Library Board. Motion carried.
The board discussed the possibility of eliminating overdue fines for all materials. Motion by Bernie Smith, supported by Larry Gregory, to approve the elimination of fines in concept, with proposed policy revisions to be brought to the board in November. Motion carried.
Motion by Mike Grodi, supported by Bernie Smith to go into executive session at 5:40 for the purpose of conducting the Director's annual performance review. Smith: yes; Gregory: yes; Grodi: yes; Bourque: yes. Motion carried.
The regular meeting resumed at 5:55. Mrs. Smith indicated that Director Bellaire had an excellent review and that a merit increase will be discussed at the November budget workshop.
9. Director's Report – Mrs. Bellaire reported that the draft agreement with the River Raisin Battlefield is in final review at Foster Swift. She shared information about the revenue side of the 2019 budget as well as fundraising and grant efforts underway for the new bookmobile.

10. Board Comments

The board thanked David for hosting the meeting. Larry Gregory thanked the board and Nancy Bellaire for building and maintaining such a happy, progressive working relationship together. He indicated that the board is very satisfied with the Director's performance and that it has truly been his pleasure to serve on the Library Board. Mike Grodi thanked Larry Gregory for his 19 years of service to our community and said that Larry's influence helped foster the culture of the Library. Bernie Smith thanked the MCLS Staff and Larry for their commitment to public service. Chair Bourque thanked Larry Gregory and the Library Staff for their reports.

11. Public Comment – None.

12. Announcements

Date of Next Board Meeting and Budget Workshop–November 19 @ 5 p.m. at the Mary K. Daume Library Service Center, Monroe, Michigan.

13. Adjournment

Motion by Mike Grodi, supported by Larry Gregory to adjourn the meeting at 6:15 pm. Motion carried.

Respectfully submitted,

Maryanne Bourque, Chair

Bernie Smith, Vice-Chair