

MONROE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on December 10, 2018 at the Mary K. Library Service Center, the meeting was called to order by Chair Bourque at 5:00 p.m. Secretary Calder called roll.

Present: Maryanne Bourque, Chair; Bernie Smith, Vice-Chair; Catharine Calder, Secretary; and Nancy Bellaire, Director

Excused: Mike Grodi, Trustee

Staff: Lou Komorowski

A quorum being present, the Board proceeded to transact business.

2. Motion by Ms. Calder, supported by Mrs. Smith, to approve the agenda as presented. Motion carried.
3. Motion by Bernie Smith, supported by Cathe Calder, to approve the minutes of the November 20, 2018 board meeting. Motion carried.
4. Motion by Vice-Chair Smith, supported by Secretary Calder, to open the Public Hearing on the Proposed 2019 Budget at 5:04 p.m. Motion carried. The budget has been available at all branch libraries and a notice of tonight's hearing was published in the Monroe News. There was no public comment. Motion by Vice-Chair Smith, supported by Secretary Calder, to close the public hearing at 5:06 p.m. Motion carried.
5. Under public comment, Lou Komorowski shared information about recognition given to Char Wawrzyniec by two authors of books on General George Custer. The book titles are: *Custer: The Making of a Young General*, and *The Other Custers*. Both authors gave high praise for her gracious and thorough responses to their information needs.
6. Consent Agenda – Motion by Secretary Calder, supported by Vice-Chair Smith, to accept the items on the consent agenda as presented, including the November 2018 Financial Reports, and place on file. Motion carried.
7. Committee Reports
Finance Committee – Ms. Calder reported that all correspondence and reports were in order and that our year end fine revenue is up about 11% from 2017 totals. The committee also reviewed the proposed year end budget transfers.
Facilities Committee – No meeting. Mrs. Bellaire reported that the Daume generator will be tested next week and she shared photos of the Dorsch entryway repair project.

Policy and Personnel Committee – Bernie Smith reported that she and Chair Bourque interviewed both applicants for the MCLS Board and found them both to be highly qualified. There is an item on the agenda for board consideration.

Technology Committee – No meeting.

Woodlands Update – Nancy Bellaire will attend the Woodlands Advisory Council meeting on Thursday, December 13.

Legislative Update – MLA's legislative update was included in the packet. Chair Bourque reported that Mike Grodi has indicated his willingness to serve as the Board Legislative Representative for 2019.

8. Unfinished Business – Mrs. Bellaire reported that the City of Monroe expects to have a Tax Tribunal Appeal Cost Sharing Agreement for local taxing units to consider early in 2019. Motion by Bernie Smith, supported by Cathe Calder, to recommend Randy Kuckuck to the Monroe County Board of Commissioners to serve as Monroe County Library System Board Trustee for the term January 1, 2019-December 31, 2023. Motion carried.
Motion by Bernie Smith, supported by Cathe Calder, to adopt the proposed MCLS Board meeting schedule, moving it to the second Wednesday of each month. Motion carried.
9. New Business – Motion by Secretary Calder, supported by Vice-Chair Smith, to approve payment of the bills for the month ending November 30, 2018 in the amount of \$283,538.17. Motion carried.
Motion by Cathe Calder, supported by Bernie Smith, to approve the facility agreement for the City Libraries, Dorsch Memorial Branch Library and the L.S. Navarre Branch Library with the City of Monroe. Motion carried.
Motion by Ms. Calder, supported by Mrs. Smith, to approve the resolution concerning 2018 year-end budget adjustments. Motion carried.
Motion by Vice-Chair Smith, supported by Secretary Calder, to adopt the resolution regarding the proposed budget for 2019. Motion carried.
Motion by Cathe Calder, supported by Maryanne Bourque, to appoint Bernie Smith to the MCLS Retiree Health Care Board for a one-year term. Motion carried.
10. Mrs. Bellaire shared a Library Journal article, written by Mike Grodi, with the board, as well as complimentary survey ratings by City of Monroe residents regarding library services. She also updated the board on grant writing activities for the bookmobile.
11. Comments
The board exchanged best wishes for the holidays and thanked Nancy Bellaire and staff for their work on the budget. Cathe Calder congratulated the staff on the favorable survey results and said that she is always happy to see the book club lists. Bernie thanked the staff for a good year. Maryanne Bourque thanked Nancy Bellaire for making the budget process as smooth and easy as possible.
12. Public Comment–None.
13. Announcements
Date of Next Board Meeting – Wednesday, January 9, 2018 @ 5 p.m. at the Ellis Library and

Reference Center, Monroe, Michigan

14. Adjournment

Motion by Bernie Smith, supported by Cathe Calder to adjourn the meeting at 5:30 p.m. Motion carried.

Respectfully submitted,

Catharine Calder, Secretary

Maryanne Bourque, Chair