

**MONROE COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on September 10, 2018 at the South Rockwood Branch Library, the meeting was called to order by Chair Bourque at 5:00 p.m. Secretary Calder called roll.

Present: Maryanne Bourque, Chair; Elizabeth Taylor, Vice-Chair; Catharine Calder, Secretary; Bernie Smith, Trustee; and Nancy Bellaire; Director

Excused: Larry Gregory, Trustee

Staff: David Ross, Lou Komorowski, Barbra Krueger

A quorum being present, the Board proceeded to transact business.

2. Motion by Mike Grodi, supported by Bernie Smith, to approve the agenda as presented. Motion carried.
3. Motion by Secretary Calder, supported by Trustee Smith to approve the minutes of the July 9, 2018 board meeting. Motion carried.
4. Public Comment – Carleton/Newport/South Rockwood Community Librarian David Ross welcomed the board to the South Rockwood Branch. He shared information about upcoming cooking, painting, trick or treat and autism programs. Barbra Krueger invited the board to attend the Chamber of Commerce Koffee Klub at Bedford on September 11 and updated them on the FRACTAL, Summer Reading, and Peace Week programs as well. She also discussed the new library card design, unveiled this month to celebrate Library Card Sign Up Month, and an opportunity to display library materials near the movie theaters in the local mall.
5. Consent Agenda – Motion by Mike Grodi, supported by Cathe Calder, to accept the items on the consent agenda as presented, including the July and August 2018 Financial Reports, and place on file. Motion carried.
6. Committee Reports
  - Finance Committee** – Ms. Calder reported that the Finance Committee had met before the board meeting to discuss the financial reports, penal fines, and tonight's agenda items relating to Finance. She said that we have received approximately 97% of our anticipated revenue for 2018.
  - Facilities Committee**–Mike Grodi reported that the committee had not met but that work on the Daume parking lot and painting projects has begun.
  - Policy and Personnel Committee** –Director Bellaire provided copies of her self-

evaluation to the board. The performance review will take place at the October meeting.

**Technology Committee** – No meeting.

**Woodlands Update** – Nancy Bellaire reported that the Woodlands contracts are listed on the agenda for consideration tonight.

**Legislative Update** – Nancy Bellaire reported that MLA's advocacy update has been included in the board packets.

7. Unfinished Business – Tax Tribunal Appeal Cost Sharing Agreement, no report.
8. New Business – Motion by Mike Grodi, supported by Cathe Calder, to approve payment of the bills for the month ending July 31, 2018 in the amount of \$232,512.72. Motion carried.  
Motion by Catharine Calder, supported by Bernie Smith, to approve payment of the bills for the month ending August 31, 2018 in the amount of \$330,690.15. Motion carried.  
Motion by Cathe Calder, supported by Bernie Smith, to approve the 2018-19 Membership Contract as well as Fiscal Services and Automation Services contracts with the Woodlands Library Cooperative in the amount of \$18,580. Motion carried.  
Motion by Secretary Calder, supported by Mike Grodi, to approve the 2018-19 Delivery and RIDES contracts with the Woodlands Library Cooperative in the amount of approximately \$39,570.00. Motion carried.  
Motion by Bernie Smith, supported by Mike Grodi, to change Saturday hours at the Navare Branch to 1:00 pm - 5:00 pm due to hours changing at the Arthur Lesow Community Center. Motion Carried.  
Motion by Ms. Calder, supported by Mike Grodi, to accept the Actuarial Report from Gabriel Roeder Smith for the year ending December 31, 2017 and place on file. Motion carried.  
Motion by Bernie Smith, supported by Cathe Calder, to appoint Mike Grodi to be the MCLS representative to the Monroe County Employees Retirement System effective at the point of his swearing in, on or about October 1, 2018. Motion carried.
9. Director's Report – Mrs. Bellaire shared photos of a new shed donated to the Luna Pier Branch by Spartan Steel of Monroe, and a new Free Little Library located in the Father Cairns Park, Eighth and Union Streets, Monroe. She also shared the schedule for the upcoming Michigan Library Association conference and information about a DTE tax appeal stakeholder meeting held earlier in September. She discussed statistics and circulation trends studied in preparation for the 2019 budget.
10. Board Comments  
The board thanked David for hosting the meeting and congratulated him once again on the completion of the new branch. Mike Grodi thanked Nancy for the work done for the actuarial study and complimented the board for planning ahead for Retiree Health Care. Cathe Calder and Maryanne Bourque thanked Nancy Bellaire for being proactive not reactive in planning for our budgets.
11. Public Comment – David Ross invited the board to attend the 2018 Quarry Challenge, a 5K walk/run/fossil tour and fundraiser, sponsored by the Friends of the South

Rockwood Branch. The event will be held on September 23 at the Sylvania Minerals Quarry.

12. Announcements

Date of Next Board Meeting—October 15 @ 5 p.m. at the Newport Branch Library, Monroe, Michigan.

13. Adjournment

Motion by Catharine Calder, supported by Mike Grodi to adjourn the meeting at 5:41 pm. Motion carried.

Respectfully submitted,

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Maryanne Bourque, Chair

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Catharine Calder, Secretary