MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on July 10, 2017, at the Maybee Branch Library, the meeting was called to order by Chair Bourque at 5:00 p.m. Ms. Bourque declared that a quorum was present.

   Present: Maryanne Bourque, Chair; Catharine Calder, Secretary; Larry Gregory, Trustee; Bernie Smith, Trustee; and Nancy Bellaire, Director

   Excused: Betsy Taylor, Vice-Chair

   Staff: Barbra Krueger; Jennifer Grudnoski; Lou Komorowski; Cathi Masson

   A quorum being present, the Board proceeded to transact business.

2. Motion by Larry Gregory, supported by Bernie Smith, to approve the agenda as presented at the meeting. Motion carried.

3. Motion by Bernie Smith, supported by Larry Gregory, to approve the minutes of the June 12, 2017 meeting. Motion carried.

4. Public Comment
   Community Librarian Jennifer Grudnoski welcomed the board to Maybee and reported on recent projects and activities including the new circulation desk and new security camera system. She introduced Branch Technician Cathi Masson and Maybe Library Advisory President, Harry Boyce, and Friends Chair/Former Maybee Branch Librarian, Sue Hartford. Mrs. Hartford shared information about Maybee programs including Maybee Days, Summer Reading, and several adult programs planned by Tiffany Hoffman and Megan Bruck.
   Barbra Krueger updated the board on outreach activities at the Oaks of Righteousness, which will soon include Prime Time Reading programs presented by Shannen McMahon, Karen Moore, and Sheree Beaudry. She also shared information about Eclipse programs planned throughout the system and shared photos of MCLS outreach at the Holiday Camp as well as a photo of the MCLS booth at the United Way Health Check.

5. Consent Agenda − Motion by Ms.Calder, supported by Mrs. Smith, to accept the items on the consent agenda as presented, including the June 2017, Financial Reports, and place on file. Motion carried.

6. Committee Reports
   Finance Committee – The committee met prior to the board meeting with Director Bellaire to review financial reports for June as well as the financial correspondence. Ms. Calder reported that have received about 91% of our expected revenue and expended about 48% of our budget with 50% of the year complete.

Facilities Committee – No meeting.
Policy and Personnel Committee – No meeting.
Technology Committee – No meeting.
Woodlands Update – Trustee Gregory suggested that board members review Nancy's report for details on increased spending planned for Overdrive materials purchased through Woodlands.
Legislative Update – Mr. Gregory indicated that MLA's prediction about an increase in the State's budget for libraries seems to be coming true. The tentative Michigan budget calls for an additional $1.1 million, some of which will be paid to public libraries in the form of State Aid.

7. Unfinished Business – None.

8. New Business − Motion by Catharine Calder, supported by Larry Gregory, to approve payment of the bills for the month ending June 30, 2017, in the amount of $692,106.78. Motion carried.
Motion by Trustee Smith, supported by Trustee Gregory, to approve the strategic plan as reviewed and edited by staff. Motion carried.
Motion by Secretary Calder, supported by Trustee Gregory, to conduct the Director's Performance Evaluation at the October, 2017, board meeting with Ms. Bellaire submitting her self-evaluation to the board at the September meeting. Motion carried.
Motion by Secretary Calder, supported by Trustee Smith, to approve sending out the 2017 tax notices based on figures provided by the Equalization Department. Motion carried.
Motion by Bernie Smith, supported by Larry Gregory, to cancel the August 14 MCLS Library Board meeting. Motion carried.

9. Director Bellaire updated the board on MLA's Annual Conference to be held in October 18-20 in Lansing, and provided information about the "Supplying our Future" school supply program that we are participating in along with the Salvation Army and other local non-profit groups. She invited board members to attend the Monroe County Chamber of Commerce Koffee Klub at Ellis on Tuesday, August 8, at 8 am. She also displayed a certificate of recognition from Rep. Joe Bellino and shared information about a Step Challenge that the Fun at Work committee has created.

10. Board Comments
The board thanked Jennifer, Cathi, the Maybee Library Advisory Board, and Friends for the updates and complimented them on the work that they have done on the new circulation desk, security cameras, and events. Bernie Smith said that she is proud of the staff for the work that they do—always for people and programing. Secretary Calder congratulated Cindy Green on her 35th anniversary with MCLS. Larry Gregory offered special thanks to the Maybee Library as this branch that has served his family and their interest in books developed here.

11. Public comment – None.

12. Announcements
    Date of Next Board Meeting – September 11 @ 5 p.m. at the Bluebush Branch, Monroe, Michigan

13. Adjournment
    Motion by Secretary Calder, supported by Trustee Gregory to adjourn the meeting at 5:28p.m. Motion carried.

Respectfully submitted,

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Catharine Calder, Secretary

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Maryanne Bourque, Chair