MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on May 8, 2017, at the Dundee Branch Library, the meeting was called to order by Chair Bourque at 5:00 p.m. Ms. Bourque declared that a quorum was present.

   Present: Maryanne Bourque, Chair; Elizabeth Taylor, Vice-Chair; Catharine Calder, Secretary; Larry Gregory, Trustee; Bernie Smith, Trustee; and Nancy Bellaire, Director

   Staff: Lou Komorowski; Barbra Krueger; Jeff Anderson; Jennifer Grudnoski

   A quorum being present, the Board proceeded to transact business.

2. Motion by Ms. Calder, supported by Mrs. Taylor, to approve the agenda as presented. Motion carried.

3. Motion by Larry Gregory, supported by Catharine Calder, to approve the minutes of the April 10, 2017 meeting. Motion carried.

4. Public Comment – Community Librarian Jennifer Grudnoski thanked the board for coming to Dundee and welcomed them to the branch. She shared information about several current and past local library activities. Friends of the Dundee Library Doug Jennings and Gordon Burkart also welcomed the board and explained that they were happy to be giving back to the public and helping the library by funding items such as window blinds. Mrs. Smith thanked the Friends for their support. Barbra Krueger updated the board on marketing/outreach work currently underway with the Monroe Chamber of Commerce. Our portion of their website has now been populated and features a quick video. We are hosting a Koffee Klub for the Chamber on August 10 and will feature library services for the event. Electronic Resources Librarian Jeff Anderson gave the board a brief preview of the Digital Correspondence from the War of 1812.

5. Consent Agenda − Motion by Mr. Gregory, supported by Mrs. Taylor, to accept the items on the consent agenda as presented, including the April 2017, Financial Reports, and place on file. Motion carried.

6. Committee Reports
   Finance Committee – The committee met prior to the board meeting with Director Bellaire to review financial reports for April as well as the financial correspondence. We have received about 88% of our expected revenue and expended about 29% of budget with 33.3% of the year complete. There is a line item later on the agenda for a review of the Personnel Policy.
   Facilities Committee – No meeting.

Policy and Personnel Committee – No meeting.
Technology Committee – No meeting.
Woodlands Update – Director Kate Pohjola Andrade attended the National Library Legislative Day earlier in May along with a group of librarians from Michigan. There is a Governing Board meeting next week.
Legislative Update – Mr. Gregory reported that MLA would like to commend Rep. Jason Sheppard for supporting the bill that would allow libraries to opt out of tax captures. A Certificate of appreciation is being prepared by MLA.

7. Unfinished Business – None.

8. New Business − Motion by Bernie Smith, supported by Larry Gregory, to approve payment of the bills for the month ending April 30, 2017 in the amount of $242,985.49. Motion carried.
   Motion by Vice-Chair Taylor, supported by Trustee Gregory, to approve the $1500 proposal from the Employer's Association to review our Personnel Policy. Motion carried.

9. Director Bellaire updated the board on the partnership with the ISD for the 2017 Be Their Hero program and our plans to display the River Raisin Institute's 2017 environmental projects, "Leave it to Beavers" in several branches. She also shared a photo of the 2017 Library Purchase award from the Monroe City County Fine Arts Show—this year our purchase award was selected by the judge as "Best of Show" and 1st in the Watercolor division. She also reported on recent staff hires, All Staff Day, and an Active Shooter program provided by MIOSHA and the Monroe County Chamber of Commerce.

10. Board Comments
    The board thanked Jennifer and the Dundee Friends for hosting the meeting and expressed their appreciation for all that the Friends do to support the library. Betsy Taylor thanked Jeff and Barbra for their presentations. Bernie Smith said that the Dundee Staff does a great job with the support of their friends and complimented them on the flowers that help welcome the community into the building.

11. Public comment – None.

12. Announcements
    Date of Next Board Meeting – June 12 @ 5 p.m. at the Bedford Branch, Temperance, Michigan

13. Adjournment
    Motion by Vice-Chair Taylor, supported by Trustee Gregory to adjourn the meeting at 5:55p.m. Motion carried.

Respectfully submitted,

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Catharine Calder, Secretary

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Maryanne Bourque, Chair