MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on December 11, 2017 at the Mary K. Library Service Center, the meeting was called to order by Vice-Chair Bourque at 5:00 p.m. Secretary Calder called roll.

   Present: Maryanne Bourque, Chair; Elizabeth Taylor, Vice-Chair; Catharine Calder, Secretary; Laurence Gregory, Trustee; Bernie Smith, Trustee; and Nancy Bellaire, Director

   Staff: Lou Komorowski; Barbra Krueger

   A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Gregory, supported by Secretary Calder, to approve the agenda as presented. Motion carried.

3. Motion by Secretary Calder, supported by Trustee Smith, to approve the minutes of the November 13, 2017 board meeting. Motion carried.

4. Motion by Vice-Chair Taylor, supported by Secretary Calder, to open the Public Hearing on the Proposed 2018 Budget at 5:04 p.m. Motion carried. The budget has been available at all branch libraries and a notice of tonight's hearing was published in the Monroe News. There was no public comment. Motion by Trustee Smith, supported by Vice-Chair Taylor to close the public hearing at 5:06 p.m. Motion carried.

5. Under public comment, Barbra Krueger shared information about MCLS' participation in an ISD sponsored, "Listening Tour" held in Dundee.

6. Consent Agenda – Motion by Vice-Chair Taylor, supported by Trustee Gregory, to accept the items on the consent agenda as presented, including the November 2017 Financial Reports, and place on file. Motion carried.

7. Committee Reports
   Finance Committee – Mrs. Bourque reported that all correspondence and reports were in order and that our penal fine income from 2017 was just over the 10-year average, coming in at $1,330,038. Other items relating to Finance are included on the agenda.
   Facilities Committee – No meeting.
   Policy and Personnel Committee – No meeting.
   Technology Committee – No meeting.
   Woodlands Update – Mr. Gregory reported that the Woodlands Governing Board elected new officers and that work on new policies has been tabled.

Legislative Update – MLA's legislative update was included in the packet and there is no additional news at this time.

8. Unfinished Business – Mrs. Bellaire reported that the meeting between the City of Monroe and Detroit Edison has been postponed until January, so there is no updated Tax Tribunal Appeal Cost Sharing Agreement to consider.

9. New Business – Motion by Vice-Chair Taylor, supported by Secretary Calder, to approve payment of the bills for the month ending November 30, 2017 in the amount of $215,390.80. Motion carried.
   Motion by Secretary Calder, supported by Trustee Smith, to approve the resolution concerning 2017 year-end budget adjustments. Motion carried.
   Motion by Secretary Calder, supported by Vice-Chair Taylor to adopt the resolution regarding the proposed budget for 2018. Motion carried.
   Motion by Betsy Taylor, supported by Larry Gregory, to appoint Bernie Smith and Dale Williams to the Retiree Health Care Board. Motion carried.
   Motion by Secretary Calder, supported by Trustee Gregory to approve the proposal from Cooley Hehl Sabo & Calkins for 2017 audit services in the amount of $11,600. Motion carried.

10. Mrs. Bellaire informed the board that the Monroe County Board of Commissioners has appointed Mike Grodi to the MCLS Board for the 2018-2022 term. He has been sworn in and a thank you has been sent to the other candidate. She also updated the board on the court case involving a patron suspended from the Library in early 2017. She announced that Robert Strimbel has been hired to fill the Head of Maintenance position and that the Head of City Libraries position is currently posted. Both vacancies are due to retirements.

11. Comments
    Secretary Calder commended Nancy Bellaire and staff for a great year and said that she was glad to see the new chairs on the Ellis terrace. Trustee Gregory also thanked Nancy and the staff and said that no questions tonight indicates confidence in the budget process and that all figures were presented and documented in an easy to understand format. Mrs. Smith thanked the staff for the wonderful work on the budget and said that it is a pleasure to see staff working hard to provide better service for the public. Vice-Chair Taylor said that though her term is expiring, she will always be available and that she has always been a tremendous supporter of libraries. Chair Bourque presented Mrs. Taylor with a resolution and the board thanked her for her years of service and dedication to MCLS.

12. Barbra Krueger updated the board on a meeting that she attended for the City of Monroe Downtown Master Plan. She said that the consultant identified libraries as being an anchor for a city in the same way that a department store is.

13. Announcements
    Date of Next Board Meeting – Monday, January 8, 2018 @ 5 p.m. at the Ellis Library and Reference Center, Monroe, Michigan

14. Adjournment

Motion by Betsy Taylor, supported by Larry Gregory to adjourn the meeting at 5:31 p.m. Motion carried.

Respectfully submitted,

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Catharine Calder, Secretary

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Maryanne Bourque, Chair