MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on October 16, 2017 at the Navarre Branch Library, the meeting was called to order by Chair Bourque at 5:00 p.m. Secretary Calder called roll.

   Present: Maryanne Bourque, Chair; Elizabeth Taylor, Vice-Chair; Catharine Calder, Secretary; Laurence Gregory, Trustee; Bernie Smith, Trustee; and Nancy Bellaire, Director

   Staff: Amber Reed; Barbra Krueger

   A quorum being present, the Board proceeded to transact business.

2. Motion by Vice-Chair Taylor, supported by Trustee Gregory to approve the agenda as presented. Motion carried.

3. Motion by Secretary Calder, supported by Trustee Smith to approve the minutes of the September 11, 2017 board meeting. Motion carried.

4. Under public comment, Amber Reed thanked the MCLS Board for meeting at Navarre. She explained that the children gathered tonight are participating in a program called Maker Monday. She shared information about some of the other local programs in development such as the Halloween Costume Closet and Smart Life Skills project. Students present for the Maker Monday program told board members how much they appreciated "Miss Amber" and that they loved the Library. Barbra Krueger shared: information on our partnership with MCOP for their Homeless Toiletry Drive; an update on hurricane relief efforts throughout the County; and unveiled a new promotional banner featuring our new "How do you Library" verbiage. All branches will receive a banner; there will be one at Daume and one extra for traveling display purposes.

5. Consent Agenda – Motion by Mrs. Taylor, supported by Ms. Calder, to accept the items on the consent agenda as presented, including the September 2017 Financial Reports, and place on file. Motion carried.

6. Committee Reports
   Finance Committee – Ms. Calder said that the committee had met prior to the board meeting with Director Bellaire to review financial reports for September and correspondence. She indicated that we are on track to reach our targeted budget figures and that we have spent about 70% of budgeted amounts at 75% of the way through the year.
   Facilities Committee -- No meeting.

Policy and Personnel Committee – Trustee Smith reported that Policy and Personnel will prepare Director Bellaire's performance review and that the topic will appear on the November agenda.

Technology Committee – No meeting.

Woodlands Update – Mr. Gregory reported that Woodlands has asked for volunteers for a Penal Fine Committee and that Nancy Bellaire will serve as the Class 6 library director representative on the committee.

Legislative Update – Mr. Gregory reported that MLA's legislative update was included in the packet and that MLA is surveying libraries about penal fine revenue. They are also watching campaign finance bills and HB 4814.

7. Unfinished Business -- None.

8. New Business-Motion by Vice-Chair Taylor, supported by Trustee Gregory, to approve payment of the bills for the month ending September 30, 2017 in the amount of $379,161.28. Motion carried.
   Motion by Secretary Calder, supported by Trustee Smith, to approve the proposed meeting calendar for 2018. Motion carried.
   Motion by Vice-Chair Taylor, supported by Larry Gregory, to approve the holiday closings and Sunday hours for 2018. Motion carried.
   Motion by Mr. Gregory, supported by Ms. Calder, to approve granting a 13th check for eligible library retirees as calculated in the actuarial report. Motion passed with Trustee Smith abstaining.

9. Director Bellaire updated the board on insurance quotes, a request from DTE to reduce their taxable value, the Lions Club eyeglass donation partnership, and informal discussions taking place about the possibility of working with the River Raisin Battlefield's library materials.

10. Board Comments
    The board thanked Amber Reed for hosting the meeting and expressed their appreciation for all that she does for the patrons of Navarre. They were glad to see all of the activity there and were impressed by the participation from the children.
    Trustee Smith and Secretary Calder expressed their disappointment about the cancellation of this year's Writers on the River book fair. They encouraged Director Bellaire to direct staff to secure additional resources/staffing necessary to ensure the success of the 2018 event.

11. Under public comment, Amber Reed shared additional information about programs at Navarre including the partnership with MCOP's and the Healthy Eating Grant that had recently ended.

12. Announcements
    Date of Next Board Meeting -- Monday, November 13 @ 5 p.m. at the Mary K. Daume Library Service Center, Monroe, Michigan

13. Adjournment

Motion by Vice-Chair Taylor, supported by Secretary Calder to adjourn the meeting at 5:35 p.m. Motion carried.

Respectfully submitted,

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Catharine Calder, Secretary

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Maryanne Bourque, Vice-Chair