MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on September 11, 2017 at the Bluebush Branch Library, the meeting was called to order by Chair Bourque at 5:00 p.m. Secretary Calder called roll.

   Present: Maryanne Bourque, Chair; Elizabeth Taylor, Vice-Chair; Catharine Calder, Secretary; Larry Gregory, Trustee; Bernie Smith, Trustee; and Nancy Bellaire; Director

   Staff: Jane Steed, Lou Komorowski, Jodi Russ, Liz Pifer, Barbra Krueger

   A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Gregory, supported by Vice-Chair Taylor, to approve the agenda as revised. Motion carried.

3. Motion by Secretary Calder, supported by Trustee Taylor to approve the minutes of the July 10, 2017 board meeting. Motion carried.

4. Public Comment – Frenchtown Community Librarian Jane Steed welcomed the board to the Bluebush Branch. Barbra Krueger shared information about the planned expansion of the Prime Time Reading Program which will be offered at a homeless facility and women's shelter for the first time in Michigan. She also updated the board on outreach to teachers, the Chamber Koffee Klub, and the El Vaquero fundraiser to benefit Bluebush. Bedford Community Librarian Jodi Russ presented information about the Better World Books program.

5. Consent Agenda − Motion by Secretary Calder, supported by Trustee Smith, to accept the items on the consent agenda as presented, including the July and August 2017 Financial Reports, and place on file. Motion carried.

6. Committee Reports
   Finance Committee − Mrs. Taylor reported that the Finance Committee had met before the board meeting to discuss the financial reports, penal fines, and proposals from TMP for possible studies regarding the Daume building. It is the recommendation of the Finance Committee that the proposals from TMP be accepted.
   Facilities Committee−No meeting.
   Policy and Personnel Committee –Director Bellaire provided copies of her self-evaluation to the board. The performance review will take place at the October meeting.
   Technology Committee − No meeting.
   Woodlands Update – Larry Gregory reported that the next Woodlands Governing Board meeting will be held on September 21 and that he plans to attend.

Legislative Update – Mr. Gregory said that MLA encourages us to watch Michigan's House Bill 4814, which would allow property tax proposals to appear only on November ballots. MLA opposes the proposal.

7. Unfinished Business − None.

8. New Business − Motion by Vice-Chair Taylor, supported by Trustee Gregory, to approve payment of the bills for the month ending July 31, 2017 in the amount of $208,195.76. Motion carried.
   Motion by Catharine Calder, supported by Larry Gregory, to approve payment of the bills for the month ending August 31, 2017 in the amount of $272,731.54. Motion carried.
   Motion by Secretary Calder, supported by Vice-Chair Taylor, to appoint Larry Gregory to be the MCLS representative to the Woodlands Library Cooperative Governing Board for the term October 2017-September 2020. Motion carried.
   Motion by Vice-Chair Taylor, supported by Trustee Gregory, to approve the 2017-18 Membership Contract as well as Fiscal Services and Automation Services contracts with the Woodlands Library Cooperative in the amount of $18,580. Motion carried.
   Motion by Secretary Calder, supported by Trustee Smith, to approve the 2017-18 Delivery and RIDES contracts with the Woodlands Library Cooperative in the amount of approximately $38,252.72. Motion carried.
   Motion by Elizabeth Taylor, supported by Catharine Calder, to select September 30 as the submission date for board members to e-mail the Director's performance review to Policy and Personnel Committee Chair, Bernie Smith. Motion Carried.
   Motion by Ms. Calder, supported by Mrs. Taylor, to accept the proposals submitted by TMP for Daume building studies relating to paint, parking lot and generator. Motion carried. The Facilities Committee will evaluate the information and costs produced as a result of the studies.

9. Director's Report − Mrs. Bellaire shared an article from the Public Library Association regarding library statistics, a photo of new tackable surface installation at Erie, and a new Monarch Butterfly Waystation sign for Ellis. She invited the board to attend the One Book, One Community Program book title reveal, September 13, at 6:30 at Ellis.

10. Board Comments
    The board thanked Jane and Liz for hosting the meeting. They noted that local branches are able to provide personal service and programs for their patrons. Betsy Taylor informed the board that she will not be seeking reappointment to the board. Though she has thoroughly enjoyed her time serving, she plans to retire and move north.

11. Public Comment – Liz Pifer thanked the board for their kind comments and agreed that a neighborhood library was very much appreciated by the community. The Bluebush branch is often one of the first places visited by individuals transferred to the community by employers such as Ford Motor Company and Detroit Edison as temporary housing provided by the employer is near the Bluebush Branch.

12. Announcements

Date of Next Board Meeting–October 16 @ 5 p.m. at the L.S. Navarre Branch Library, Monroe, Michigan.

13. Adjournment
    Motion by Catharine Calder, supported by Betsy Taylor to adjourn the meeting at 5:43 pm. Motion carried.

Respectfully submitted,

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Maryanne Bourque, Chair

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Catharine Calder, Secretary