**MONROE COUNTY LIBRARY SYSTEM**
**BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on January 9, 2017 at the Ellis Library and Reference Center, the meeting was called to order by Vice-Chair Bourque at 5:00 p.m. Ms. Bourque declared that a quorum was present.

   Present: Maryanne Bourque, Vice-Chair; Catharine Calder, Secretary; Bernie Smith, Trustee; Elizabeth Taylor, Trustee; and Nancy Bellaire, Director

   Excused: Larry Gregory, Chair

   Staff: Lou Komorowski; Bill Reiser, Jadin Howton

   A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Taylor, supported by Secretary Calder to approve the agenda as presented. Motion carried.

3. Motion by Catharine Calder, supported by Trustee Taylor to approve the minutes of the December 12, 2016 meeting. Motion carried.

4. Public Comment
   Ellis Reference Department Supervisor Lou Komorowski, updated the board on activities, programs, and digital projects planned by the Reference Staff as well as volunteer historical indexing projects underway. Ellis Library Manager Bill Reiser referred the board to his written summary and PR included in board packets that highlight Black History Month acivities and the 30th annual Blues Series events. Youth Services' Jadin Howton shared information about upcoming events and collaborations and announced that the 2017 Summer Reading theme is "Build a Better World."

5. Board of Trustees Reorganization
   The gavel was passed to Director Bellaire for the Election of Officers –
   Motion by Betsy Taylor, supported by Catharine Calder to nominate Maryanne Bourque as Chair. Motion by Betsy Taylor, supported by Cathe Calder to close the nominations and cast a unanimous ballot for Maryanne Bourque as Chair. Motion carried.
   The gavel was passed to Mrs. Bourque.
   Motion by Bernie Smith, supported by Catharine Calder to nominate Betsy Taylor as Vice-Chair. Motion by Ms. Calder, supported by Mrs. Smith to close the nominations and cast a unanimous ballot for Betsy Taylor for Vice-Chair. Motion carried.

Motion by Maryanne Bourque to nominate Cathe Calder for Secretary, supported by Bernie Smith. Mrs. Bourque moved to close the nominations and cast a unanimous ballot for Catharine Calder as secretary. Supported by Bernie Smith. Motion carried.

6. Consent Agenda -- Motion by Betsy Taylor, supported by Catharine Calder, to accept the items on the consent agenda as presented, including the December 2016 Financial Reports, and place on file. Motion carried.

7. Committee Reports
   **Finance Committee –** The committee met prior to the board meeting with Director Bellaire to review financial reports for December as well as the financial correspondence. We received about 109% of our budgeted revenue for 2016 due to an early distribution of the winter tax collection. Insurance quotes for the year have been received and are expected to be down $7986 from 2016. We received a $119,387 penal fine distribution this month.
   **Facilities Committee --** No meeting.
   **Policy and Personnel Committee –** No meeting.
   **Technology Committee –** No meeting.
   **Woodlands Update –** Director Bellaire highlighted three items from the director's report. Mini grants will once again be available to member libraries through Woodlands in the amount of $1000. Woodlands is also interested in supporting attendance to Legislative Day in Washington DC and reimbursements for MLA or similar memberships.
   **Legislative Update** – The board briefly discussed the Tax Capture Relief Bill, passed by the State House and Senate. It is currently awaiting the signature of the governor.

8. Unfinished Business – None.

9. New Business-Motion by Trustee Smith, supported by Secretary Calder to approve payment of the bills for the month ending December 31, 2016 in the amount of $258,789.52. Motion carried.
   Motion by Secretary Calder, supported by Trustee Taylor to re-appoint Dale Williams to another term as a Citizen Representative to the MCLS Retiree Health Care Trust. Motion carried.
   Motion by Secretary Calder, supported ty Trustee Taylor to reappoint Bernie Smith to a one-year term as the Board representative on the MCLS Retiree Health Care Trust. Motion carried.

10. Director Bellaire shared our circulation report and sought input from the board on future formats. Mrs. Bellaire will provide an hourly circulation figure if possible. We received word from the Library of Michigan that we should be receiving approximately $200,000 in Personal Property Tax reimbursements. This reimbursement is scheduled to be received in February.

11. Board Comments
    The board thanked Lou, Bill, and Jadin for sharing information about the activities going on at Ellis and the 30th anniversary Blues celebrations. They also expressed their appreciation to staff and passed along compliments regarding the new South Rockwood Library. Ms.

Calder said that she was excited to read about all of the book clubs as well as Grand Mondays in Carleton.

12. Public comment—Senior Youth Services Technician Jadin Howton thanked the board for their hard work, dedication and careful consideration to all matters that they work on for MLCS.

13. Announcements
    Date of Next Board Meeting – February 13 @ 5 p.m. at the Dorsch Memorial Branch, Monroe, Michigan

14. Adjournment
    Motion by Trustee Taylor, supported by Secretary Calder to adjourn the meeting at 5:39 p.m. Motion carried.

Respectfully submitted,

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Catharine Calder, Secretary

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Maryanne Bourque, Vice-Chair