

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on March 14, 2016 at the Rasey Memorial Branch Library, Luna Pier, the meeting was called to order by Chair Gregory at 5:01 p.m. Ms. Bourque declared that a quorum was present.

Present: Larry Gregory, Chair, Maryanne Bourque, Vice-Chair; Catharine Calder, Secretary, Bernie Smith, Trustee; Elizabeth Taylor, Trustee; and Nancy Bellaire, Director

Staff: Lou Komorowski; Shannen McMahon

A quorum being present, the Board proceeded to transact business.

2. Motion by Vice-Chair Bourque, supported by Trustee Taylor to approve the agenda as presented. Motion carried.
3. Motion by Betsy Taylor, supported by Maryanne Bourque to approve the minutes of the January 11, 2016 meeting. Motion carried.
4. Public Comment—none.
5. Board of Trustees Reorganization
The gavel was passed to Director Bellaire for the Election of Officers –
Motion by Trustee Calder, supported by Vice-Chair Bourque to nominate Laurence Gregory as Chair.
Motion by Maryanne Bourque, supported by Cathe Calder to close the nominations and cast a unanimous ballot for Larry Gregory as Chair. Motion carried.
The gavel was passed to Mr. Gregory.
Motion by Betsy Taylor, supported by Cathe Calder to nominate Maryanne Bourque as Vice-Chair.
Motion by Ms. Calder, supported by Mrs. Taylor to close the nominations and cast a unanimous ballot for Maryanne Bourque for Vice-Chair. Motion carried.
Motion by Betsy Taylor to nominate Cathe Calder for Secretary, supported by Bernie Smith. Mrs. Taylor moved to close the nominations and cast a unanimous ballot for Catharine Calder as secretary. Supported by Bernie Smith. Motion carried.
6. Consent Agenda -- Motion by Secretary Calder, supported by Vice-Chair Bourque, to accept the items on the consent agenda as presented, including the January and February 2016 Financial Reports, and place on file. Motion carried.

7. Committee Reports

Finance Committee – The committee met prior to the board meeting with Director Bellaire to review financial reports for January and February as well as the financial correspondence. With 16.7% of the year gone, we have received about 20% of our expected property tax revenue for 2016 and about 19% of our overall expected revenue. Penal Fine income received this month was \$94,985, which is \$16,726 less than an average March. Two action items appear later in the agenda relating to finance—the Daume Scholarship and a request by the Maybee Library Advisory Board to release the Maybee Library Facility funds.

Facilities Committee -- No meeting.

Policy and Personnel Committee – No meeting.

Technology Committee – No meeting.

Woodlands Update – Mr. Gregory said that he was glad to see that Woodlands' permanent records are now housed at Daume.

Legislative Update – Mr. Gregory thanked Nancy Bellaire for providing the board with the MLA legislative updates. The board briefly discussed the recent injunction for Senate bill 571, now Public Act 269 of 2015.

8. Unfinished Business – None.

9. New Business-Motion by Secretary Calder, supported by Trustee Taylor to approve payment of the bills for the month ending January 31, 2015 in the amount of \$271,127.42. Motion carried.

Motion by Maryanne Bourque, supported by Cathe Calder to approve payment of the bills for the month ending February 29, 2016 in the amount of \$359,971.32. Motion carried.

Motion by Betsy Taylor, supported by Cathe Calder to release the Maybee Library Facility Fund dollars to the Maybee Library Advisory Board for the purpose of replacing their circulation desk. Motion carried.

Motion by Betsy Taylor, supported by Maryanne Bourque to award the Mary K. Daume Scholarship to Christine Allen in the amount of \$500; The award amount will be revisited annually depending on available award dollars and the number of qualified applicants. Motion carried.

Motion by Betsy Taylor, supported by Cathe Calder to approve closing all MCLS branches and departments on May 20 for All Staff Training Day. Motion carried.

Motion by Maryanne Bourque, supported by Cathe Calder to approved a resolution of support for the Monroe County Intermediate School District's upcoming technology millage renewal. Motion carried.

10. Director Bellaire shared information about National Library Week, Dorsch's 100 year anniversary, and photos of an interactive display for toddlers at Dorsch. She also updated the board on an incident involving a disruptive patron at the Frenchtown-Dixie Branch.

11. Board Comments

The board thanked Shannen for hosting the board meeting in Luna Pier. Maryanne Bourque thanked Nancy Bellaire for the legislative information and complimented Jodi Russ and the Bedford Friends of the Library on their Trade Fair booth. Cathe Calder said that she was thrilled to see such a wide variety and great amount of programs offered and she thanked Nancy Bellaire for providing information regarding low income families' access to

computers and the Internet. Larry Gregory thanked the board for their preparation and good discussion at the meeting.

12. Public comment—none.

13. Announcements

Date of Next Board Meeting – April 11 @ 5 p.m. at the Bedford Branch Library,
Temperance, Michigan

14. Adjournment

Motion by Trustee Taylor, supported by Secretary Calder to adjourn the meeting at 5:44
p.m. Motion carried.

Respectfully submitted,

Catharine Calder, Secretary

Laurence Gregory, Chair