

MONROE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on October 17, 2016 at the Newport Branch Library, the meeting was called to order by Vice-Chair Bourque at 5:00 p.m. Secretary Calder called roll.

Present: Maryanne Bourque, Vice-Chair; Catharine Calder, Secretary; Elizabeth Taylor, Trustee; Bernie Smith, Trustee; and Nancy Bellaire, Director

Excused: Chair Laurence Gregory

Staff: Lou Komorowski; David Ross

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Taylor, supported by Secretary Calder to approve the agenda as presented. Motion carried.
3. Motion by Secretary Calder, supported by Trustee Smith to approve the minutes of the September 12, 2016 board meeting. Motion carried.
4. Under public comment, David Ross welcomed the board to Newport and highlighted new book sale shelving purchased by the Friends. He also reported on the South Rockwood building progress.
5. Consent Agenda -- Motion by Trustee Smith, supported by Trustee Taylor, to accept the items on the consent agenda as presented, including the September 2016 Financial Reports, and place on file. Motion carried.

6. Committee Reports

Finance Committee – Mrs. Taylor said that the committee had met prior to the board meeting with Director Bellaire to review financial reports for September and correspondence. She indicated that we are on track to reach our budgeted goals, noting that there are 3 pay periods in December, that the minimum wage will go up in January, and that our Renaissance Zone refund was approximately \$20,000 for 2016.

Facilities Committee -- No meeting.

Policy and Personnel Committee – Vice-Chair Bourque reported that Policy and Personnel has a draft director's review form on the agenda tonight for review.

Technology Committee – Technology will meet on Wednesday.

Woodlands Update – Nancy will attend the next Woodlands Advisory Council meeting on Thursday, October 20. The meeting will be held in Blissfield.

Legislative Update – MLA's legislative update was included in the packet. Not much activity is expected in Lansing until after the election.

7. Unfinished Business -- None.
8. New Business-Motion by Trustee Taylor, supported by Secretary Calder to approve payment of the bills for the month ending September 30, 2016 in the amount of \$346,851.09. Motion carried.
Motion by Secretary Calder, supported by Trustee Taylor to approve granting a 13th check for eligible library retirees as calculated in the actuarial report. Motion passed with Trustee Smith abstaining.
Motion by Trustee Taylor, supported by Secretary Calder, to direct Nancy Bellaire to write a letter to the Monroe County Board of Commissioners requesting that Maryanne Bourque be reappointed to another term on the MCLS board. Motion carried with Vice-Chair Bourque abstaining.
Motion by Secretary Calder, supported by Trustee Smith to approve the new form for the Director's Performance Review as discussed, allowing for edits, but not content changes. Motion carried.
9. Mrs. Bellaire shared information about some homeless outreach under consideration as well as some early budget information. She described some memorial suggestions from staff in honor of their colleague, Korri Lake.
10. Comments
The board thanked David Ross for hosting the meeting. Ms. Calder and Mrs. Smith discussed MCLS statistics and programs that appear on the fall calendar including Writers on the River and Ellis' Sensory programs. Trustee Taylor agreed and said that it was great to visit Newport.
11. Under public comment, David Ross thanked the board for visiting Newport and shared information about a grant that he received from the Carleton Rotary Club. The items purchased include a 3-D printer, a laptop for the 3-D software, sewing machines, etc. Many of the items have already arrived and will soon be put into use.
12. Announcements
Date of Next Board Meeting -- Monday, November 14 @ 5 p.m. at the Mary K. Daume Library Service Center, Monroe, Michigan
13. Adjournment
Motion by Trustee Taylor, supported by Secretary Calder to adjourn the meeting at 5:42 p.m. Motion carried.

Respectfully submitted,

Catharine Calder, Secretary

Maryanne Bourque, Vice-Chair