

## **MONROE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on April 11, 2016 at the Bedford Branch Library, Temperance, the meeting was called to order by Chair Gregory at 5:01 p.m. Ms. Bourque declared that a quorum was present.

Present: Larry Gregory, Chair, Maryanne Bourque, Vice-Chair; Catharine Calder, Secretary; Bernie Smith, Trustee; and Nancy Bellaire, Director

Excused: Elizabeth Taylor, Trustee

Staff: Lou Komorowski; Jodi Russ

A quorum being present, the Board proceeded to transact business.

2. Motion by Vice-Chair Bourque, supported by Trustee Calder to approve the agenda as presented. Motion carried.
3. Motion by Cathe Calder, supported by Maryanne Bourque to approve the minutes of the March 14, 2016 meeting. Motion carried.
4. Public Comment—Community Librarian Jodi Russ welcomed the board to Bedford and said she would present more information later along with Library Advisory and Friends members.
5. Consent Agenda -- Motion by Trustee Smith, supported by Secretary Calder, to accept the items on the consent agenda as presented, including the March 2016 Financial Reports, and place on file. Motion carried.
6. Committee Reports
  - Finance Committee** – Mrs. Bourque met prior to the board meeting with Director Bellaire to review financial reports for March as well as the financial correspondence. With 25% of the year gone, we have received about 50% of our expected property tax revenue for 2016 and about 44% of our overall expected revenue. Penal Fine income received this month was \$111,509, which is \$5347 more than an average April. The audit report was reviewed and will be presented later as an agenda item by Deb Sabo of Cooley Hehl Wohlgamuth & Carlton.
  - Facilities Committee** -- No meeting.
  - Policy and Personnel Committee** – No meeting.
  - Technology Committee** – No meeting.

**Woodlands Update** – Mr. Gregory reported that Director Kate has been in Denver, attending PLA.

**Legislative Update** – Mr. Gregory thanked Nancy Bellaire for providing the board with the MLA legislative updates. He reported that the injunction for Senate bill 571, now Public Act 269 of 2015, has this topic in limbo for now.

7. Unfinished Business – None.

8. New Business-Motion by Secretary Calder, supported by Vice-Chair Bourque to approve payment of the bills for the month ending March 31, 2016 in the amount of \$244,810.49. Motion carried.

Deb Sabo reviewed the audit report and accompanying letters with the board. She noted that it was a clean opinion, the highest opinion you can get. She thanked Laura Bowman and Nancy Bellaire for their assistance in preparing for the field work. She noted that the net increase in our fund balance for the year was \$65,622 despite a decrease in revenue of \$8736 from 2014. Motion by Cathe Calder, supported by Bernie Smith to accept the 2015 Audit Report and place it on file. Motion carried.

Chair Gregory asked that board members communicate with him regarding committee assignments for 2016 prior to the May meeting.

9. Director Bellaire shared information about National Library Week, upcoming “pig” displays from the River Raisin Institute, as well as an update on new credit card machines. Links to the Pew Research Center report on Libraries and Learning and the ALA’s State of America’s Libraries 2016, will be sent to the board.

10. Board Comments

The board thanked Jodi for hosting the board meeting in Bedford. Bernie Smith thanked Jodi for sharing information about programs and thanked the staff as well. Cathe Calder said that she loved the book club information and noted the wide variety of activities. Maryanne Bourque said that she is looking forward to seeing all of the improvements coming to Bedford, courtesy of the Friends and Advisory Board. Larry Gregory said that he enjoyed being in Bedford and was delighted to see so many changes and that all changes will be for the better.

11. Public comment—Community Librarian Jodi Russ, Bedford Friends and Advisory Board Member A.M. Davis and Advisory Board member Phil Briggs updated the board on current Bedford Branch projects including programming aids for the meeting rooms, a sturdy step stool for the family rest room, and new carpet for the community meeting room.

12. Announcements

Date of Next Board Meeting – May 9 @ 5 p.m. at the Carleton Branch Library, Carleton, Michigan

13. Adjournment

Motion by Maryanne Bourque, supported by Secretary Calder to adjourn the meeting at 6:01 p.m. Motion carried.

Respectfully submitted,

---

Catharine Calder, Secretary

---

Laurence Gregory, Chair