

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on July 11, 2016 at the Erie Branch Library, the meeting was called to order by Vice-Chair Maryanne Bourque at 5:00 p.m. Secretary Calder called roll.

Present: Maryanne Bourque, Vice-Chair; Catharine Calder, Secretary; Bernie Smith, Trustee; and Nancy Bellaire; Director

Excused: Larry Gregory, Chair; Elizabeth Taylor, Trustee

Staff: Shannen McMahon, Lou Komorowski

A quorum being present, the Board proceeded to transact business.

2. Motion by Secretary Calder, supported by Trustee Smith to approve the agenda as presented. Motion carried.
3. Motion by Bernie Smith, supported by Maryanne Bourque to approve the minutes of the May 9, 2016 board meeting. Motion carried.
4. Public Comment –Community Librarian Shannen McMahon welcomed the board to Erie and shared information about programs scheduled for Erie and Luna Pier. Lou Komorowski showed a video of “Camp Monroe”, a historical program for children that simulated the Civil War experience.
5. Consent Agenda – Motion by Secretary Calder, supported by Trustee Smith, to accept the items on the consent agenda as presented, including the May and June 2016 Financial Reports, and place on file. Motion carried.
6. Committee Reports
Finance Committee – Mrs. Bourque reported that she had met with Nancy Bellaire before the board meeting to discuss the financial report and legal notices received this month and last. She noted that 95% of our expected tax revenue is in and that we have spent about 43% of our projected expenditures with 50% of the year complete. She also indicated that the tax notice approval appears later on the agenda.
Facilities Committee–No meeting.
Policy and Personnel Committee – No meeting. Sample Director Evaluations are being gathered from other libraries for comparison purposes.
Technology Committee – No meeting.
Woodlands Update – Nancy attended the last Woodlands meeting in Marshall. DeWitt Library, near Lansing, is planning to join Woodlands.

Legislative Update – Mrs. Bellaire indicated that she included legislative information from MLA in the packet and that libraries and other governmental units are watching for Personal Property Tax reimbursements, which are projected to be distributed this fall and winter.

7. Unfinished Business – None.

8. New Business – Motion by Trustee Smith, supported by Secretary Calder, to approve payment of the bills for the month ending May 31, 2016 in the amount of \$193,588.04. Motion carried.

Motion by Secretary Calder, supported by Trustee Smith, to approve payment of the bills for the month ending June 30, 2016 in the amount of \$450,714.08 Motion carried.

Motion by Secretary Calder, supported by Trustee Smith to approve sending out the 2016 tax notices to local units of government based on figures provided by the Equalization Department. Motion carried.

Motion by Ms. Calder, supported by Mrs. Smith to cancel the August board meeting unless a pressing matter presents itself. Motion carried.

9. Director's Report – Mrs. Bellaire shared information about donations received in a few branches from the Levenger Foundation as well as information about Ride for Life, a motorcycle tour to be held for the American Cancer Society's Relay for Life. Photos of the South Rockwood building project were also shared with the board.

10. Board Comments

The board thanked Shannen and Lou for their updates. Ms. Calder said that it is nice to be in Erie again and that she hopes that Chair Gregory is on the mend. Mrs. Smith said that she was glad to see so many footprints on the wall representing Summer Reading participants. Maryanne Bourque said that she was glad to see that we are working with the schools around the County.

11. Public Comment – None.

12. Announcements

Date of Next Board Meeting–September 12, 2016 @ 5 p.m. at the Frenchtown-Dixie Branch Library, Monroe.

13. Adjournment

Motion by Secretary Calder, supported by Trustee Smith to adjourn the meeting at 5:27 p.m. Motion carried.

Respectfully submitted,

Catharine Calder, Secretary

Maryanne Bourque, Vice-Chair