

MONROE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on May 12, 2014 at the Frenchtown-Dixie Branch Library, the meeting was called to order by Vice-Chair Gregory at 5:05 p.m. Secretary Bourque called roll.

Present: Laurence Gregory, Vice-Chair; Maryanne Bourque, Secretary; Fred Lux, Trustee; and Nancy Bellaire, Director

Excused: Elizabeth Taylor, Chair; Catharine Calder, Trustee

Staff: Lou Komorowski; Suzanne Krueger; Jane Steed, Jessica Otto, Anne Holton

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Lux, supported by Secretary Bourque to approve the agenda as presented. Motion carried.
3. Motion by Secretary Bourque, supported by Trustee Lux to approve the minutes of the April 14, 2014 board meeting. Motion carried.
4. Under public comment, Cataloger Jessica Otto and Ida Community Librarian Suzanne Krueger gave the board a brief presentation about the digital magazine product, Zinio.
5. Consent Agenda--Motion by Trustee Lux , supported by Secretary Bourque, to accept the items on the consent agenda as presented, including the April Financial Report, and place on file. Motion carried.
6. Committee Reports
 - Finance Committee**--Mr. Gregory reported that Finance had met prior to the board meeting to review financial reports and correspondence. The unofficial penal report information for this month has just become available and at this point, fine revenue totals about \$34,000 more than last year. He indicated that through the month of April, 33% of the year, we have received about 82% of our projected income and spent just over 30 % of our planned expenditures.
 - Facilities Committee**—No meeting.
 - Policy and Personnel Committee**--Secretary Bourque reported Policy and Personnel met prior to the meeting. There is an action item later on the agenda.
 - Technology Committee**--Next meeting May 28.
 - Woodlands Update**—No report. Mr. Gregory will attend the next Woodland's Governing Board meeting on Thursday.
 - Legislative Update**—No news to report.

7. Unfinished Business—None.
8. New Business-Motion by Secretary Bourque, supported by Trustee Lux, to approve payment of the bills for the month ending April 30, 2014 in the amount of \$199,632.17. Motion carried.
Motion by Trustee Lux, supported by Secretary Bourque to approve posting a Clerical Position, up to 5 hours, for Summerfield-Petersburg, due to a resignation. Motion carried.
10. Director's Report—Ms. Bellaire shared printed information regarding the 2014 Summer Reading Program with the board, indicating that Senior Youth Services Technician Jadin Howton will attend the June meeting to discuss the program in more detail.
11. Board Comments
The board thanked Frenchtown for hosting the meeting as well as Jess and Suzanne for the overview of Zinio.
Secretary Bourque complimented staff on the Smartest Card brochure.
Vice-Chair Gregory expressed his appreciation to the staff for their careful handling of the building and public during the tornado warning. It isn't often that the board gets to see first hand how MCLS policies are implemented during emergencies.
12. Under public comment, Frenchtown Community Librarian Jane Steed thanked the board for visiting Frenchtown on this stormy night and introduced Anne Holton, Youth Technician for the area.
13. Announcements
Date of Next Board Meeting—Monday, June 9 @ 5 p.m. at the South Rockwood Branch Library, South Rockwood, Michigan
14. Adjournment
Motion by Ms. Bourque, supported by Mr. Lux to adjourn the meeting at 5:30 p.m. Motion carried.

Respectfully submitted,

Maryanne Bourque, Secretary

Laurence Gregory, Vice-Chair