

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on February 10, 2014 at the Dorsch Memorial Library, the meeting was called to order by Vice-Chair Larry Gregory at 5:02 p.m. Secretary Bourque called roll.

Present: Laurence Gregory, Vice-Chair; Maryanne Bourque, Secretary; Catharine Calder, Trustee; Fred Lux, Trustee; and Nancy Bellaire, Director

Excused: Elizabeth Taylor, Chair

Staff: Lou Komorowski; Charmaine Wawrzyniec; Cindy Green; Jeff Anderson; Jennifer Grudnoski; and Jodi Russ

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Lux, supported by Trustee Calder to approve the agenda as amended. Motion carried.
3. Motion by Trustee Calder, supported by Trustee Lux to approve the minutes of the December 9, 2013 board meeting. Motion carried.
4. Public Comment
Reference Technician Charmaine Wawrzyniec guided the board through MCLS' newest digitization materials available online—20 photographs of General George Custer and his family.
Our Statistics Committee, Cataloger Jeff Anderson, Dundee Community Librarian Jennifer Grudnoski, and Bedford Community Librarian Jodi Russ, gave a presentation on MCLS statistics and discussed how our communities are using our facilities. The presentation was broken into three parts: Statistics; Services; and Stories.
5. Board of Trustees Reorganization
The gavel was passed to Director Bellaire for the Election of Officers –
Motion by Trustee Calder, supported by Secretary Bourque, to nominate Elizabeth Taylor as Chair. Motion by Trustee Calder, supported by Secretary Bourque to close the nominations and cast a unanimous ballot for Betsy Taylor as Chair. Motion carried.
Motion by Maryanne Bourque, supported by Cathie Calder to nominate Laurence Gregory as Vice-Chair. Motion by Catharine Calder, supported by Maryanne Bourque to close the nominations and cast a unanimous ballot for Laurence Gregory as Vice-Chair. Motion carried.
The gavel was passed to Mr. Gregory.

Motion by Catharine Calder to nominate Maryanne Bourque for Secretary, supported by Trustee Lux. Ms. Calder moved to close the nominations and cast a unanimous ballot for Maryanne Bourque as secretary. Supported by Trustee Lux. Motion carried.

6. Consent Agenda--Motion by Trustee Lux, supported by Trustee Calder, to accept the items on the consent agenda as presented, including the December 2013 and January 2014 Financial Reports, and place on file. Motion carried.

7. Committee Reports

Finance Committee--Mr. Gregory reported that Finance had met prior to the board meeting to review financial correspondence, reports, and penal fine information from 2013 and January. He indicated that we received just over 98% of our anticipated income including approximately 96% of our projected property tax revenue and expended 91.6% of our proposed expenditures. For the first month of 2014, we have received almost 17% of our projected income and spent just over 10% of our planned expenditures. He reported that they also discussed our partnership with the ISD and Renaissance Zone funding.

Facilities Committee—Trustee Calder reported that Facilities did not meet.

Policy and Personnel Committee--Secretary Bourque reported Policy and Personnel had not met.

Technology Committee-No meeting.

Woodlands Update—Trustee Gregory reported that there was no update this month.

Legislative Update—Vice-Chair Gregory reported on new legislation that allowed for veterans who are 100% disabled to receive tax relief in Michigan and said that Tax reform.

8. Unfinished Business—None.

9. New Business-Motion by Trustee Calder, supported by Trustee Lux, to approve payment of the bills for the month ending December 31, 2013 in the amount of \$249,902.10. Motion carried.

Motion by Secretary Bourque, supported by Trustee Calder to approve payment of bills for the month ending January 31, 2014 in the amount of \$355,016.96. Motion carried.

Motion by Trustee Calder, supported by Trustee Lux to approve posting a Reference Position, 40 hours, due to a resignation. Motion carried.

Motion by Trustee Lux, supported by Secretary Bourque, to approve the renewal of our co-sponsorship with the ISD for Be Their Hero from Age Zero program at a cost of \$500.

10. Director's Report—Ms. Bellaire reported that our Workers Compensation audit has been completed, that The Friends of Ellis have been awarded \$9350 in MCACA grant dollars for Blues programming, and that the State of Michigan lists MCLS as second in Reference Database use in the State, crediting our equipment, staff, and training for the numbers.

11. Board Comments

The board thanked Char, Jeff, Jennifer, and Jodi for their informative and comprehensive reports.

Trustee Calder said that she is proud that MCLS is co-sponsoring “Be Their Hero from Age Zero”.

Secretary Bourque thanked Cindy Green and the Dorsch Staff for hosting the meeting.

12. Public Comment-Reference Department Manager Lou Komorowski thanked the board for the compliments regarding the Custer digital images. He added that our Custer Collection is well known throughout the world and has been used by the Public Broadcast System, the television show History Detectives, and MCLS has been credited in publications in Europe.

13. Announcements

Date of Next Board Meeting—Monday, March 10 @ 5 p.m. at the Rasey Memorial Branch Library, Luna Pier, Michigan

14. Adjournment

Motion by Catharine Calder, supported by Secretary Bourque to adjourn the meeting at 5:55 p.m. Motion carried.

Respectfully submitted,

Maryanne Bourque, Secretary

Laurence Gregory, Vice-Chair