

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on December 8, 2014 at the Mary K. Daume Library, the meeting was called to order by Chair Taylor at 5:00 p.m. Secretary Bourque called roll.

Present: Chair Elizabeth Taylor; Laurence Gregory, Vice-Chair; Maryanne Bourque, Secretary; Fred Lux, Trustee; Cathe Calder, Trustee; and Nancy Bellaire, Director

Staff: Lou Komorowski; Cindy Green; Tammy Suzor

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Calder, supported by Secretary Bourque to approve the agenda as presented. Motion carried.
3. Motion by Trustee Lux, supported by Vice-Chair Gregory to approve the minutes of the November 10, 2014 meeting. Motion carried.
4. Motion by Secretary Bourque, supported by Vice-Chair Gregory to open the Public Hearing on the Proposed 2015 Budget. Motion carried. The budget has been available at all branch libraries and a notice of tonight's hearing was published in the Monroe News. There was no comment from the public. Motion by Trustee Calder, supported by Secretary Bourque to close the public hearing. Motion carried.
5. There was no public comment.
6. Consent Agenda -- Motion by Vice-Chair Gregory, supported by Secretary Bourque, to accept the items on the consent agenda as presented, including the November 2014 Financial Reports, and place on file. Motion carried.
7. Committee Reports
Finance Committee – Mr. Gregory said that the committee had met prior to the board meeting with Director Bellaire to review financial reports for November and correspondence. He indicated that we have received about 98% of our projected revenue and that with 91% of the year behind us, we have spent about 82% of our budgeted expenditures. He indicated that penal fines received this month were down more than \$48,000 from average December from 1991-present.
Facilities Committee -- No meeting.
Policy and Personnel Committee – Policy and Personnel met prior to the board meeting and will recommend filling the two vacant positions that appear on the agenda. They discussed clarifications to two personnel policies that will be discussed at a later date.

Technology Committee – No meeting.

Woodlands Update – Mr. Gregory reported that the Governing Board had met in November and was happy to report that the audit was a positive one. He passed along thanks and compliments to the Monroe staff for performing their financial services and audit support. He informed the board that e-rate funding is reported to be down 20% in future years and suggested that MCLS send a letter to new elected officials in Lansing to explain how important penal fines are to libraries and that penal fines are assigned to libraries by the Michigan Constitution.

Legislative Update – Mr. Gregory said that the lame duck session in Lansing will be trying to work on funding for roads.

8. Unfinished Business -- None.
9. New Business-Motion by Trustee Calder, supported by Vice-Chair Gregory to approve payment of the bills for the month ending November 30, 2014 in the amount of \$216,474.14. Motion carried.
Motion by Mrs. Bourque, supported by Ms. Calder to adopt the Resolution concerning the 2014 year end budget adjustments. Motion carried.
Motion by Trustee Calder, supported by Secretary Bourque to approve a one-time compensation adjustment to regular employees in the amount of \$500, prorated for part time staff. Motion carried.
Motion by Trustee Calder, supported by Secretary Bourque to approve a one-time compensation adjustment in the amount of \$50 for regular substitutes who have been working for MCLS for more than one year. Motion carried.
Motion by Vice-Chair Gregory, supported by Trustee Lux to adopt the Resolution of Proposed Budget for 2015. Motion carried.
Motion by Trustee Lux, supported by Trustee Calder to approve the re-appointment of Dale Williams to a three-year term as citizen representative to the MCLS Retiree Health Care Trust. Motion carried.
Motion by Mr. Gregory, supported by Ms. Calder to approve posting a clerical position for Ida due to a promotion. Motion carried.
Motion by Secretary Bourque, supported by Vice-Chair Gregory to approve posting a Youth Services Technician position for the Carleton/South Rockwood/Newport area, 12-20 hours per week, due to a resignation. Motion carried.
Motion by Trustee Lux, supported by Trustee Calder to approve the 2014-2015 Woodland's Automation Contract for \$13,500. Motion carried.
Motion by Vice-Chair Gregory, supported by Secretary Bourque to approve the Resolution of Appreciation for Fred Lux for his years of service as a trustee of the Monroe County Library System. Motion carried.
10. Director Bellaire presented a slideshow, prepared by City of Monroe Manager George Brown, showing pictures of the former Masonic Temple building in Monroe. The building is under consideration for purchase with the intent of providing library service currently being delivered at the Dorsch Memorial Branch.

11. Board Comments

The board thanked Mr. Lux for his service and commitment to the Monroe County Library System, the County's residents, and Library staff.

Trustee Lux thanked the board for their kind words and thanked Nancy for the excellent budget work. He said that the decision to rotate off the board was a difficult one but that health issues caused him to reevaluate the wisdom of serving for another 5 years. He is pleased by the progress that the Library has made, and that we are the Center Point in our communities, and is proud of the branches that have been built and remodeled during his time on the board. He said that it has been a pleasure to serve and always work for the betterment of the system together and that everyone benefits from this approach. He wished his colleagues the best of luck.

12. Under public comment, Tammy Suzor thanked the board for the opportunity to work for MCLS for the past 11 years in a part-time capacity and for the opportunity to serve the community in her new full time position as Outreach Services Technician. Monroe County Retirement System chair Mike Grodi thanked the Board and Library for filling such an important role in the community and for the wonderful relationship between the two boards. Lou Komorowski thanked Mr. Lux for his service on the Board. He said that watching the Board in action has been an eye opener on how they work together. He thanked Trustee Lux also for his support of the staff.

13. Announcements

Date of Next Board Meeting -- January 12 @ 5 p.m. at the Ellis Library and Reference Center, Monroe, Michigan

14. Adjournment

Motion by Vice-Chair Gregory, supported by Secretary Bourque to adjourn the meeting at 5:40 p.m. Motion carried.

Respectfully submitted,

Maryanne Bourque, Secretary

Elizabeth Taylor, Chair