

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on April 14, 2014 at the Ida Branch Library, the meeting was called to order by Chair Taylor at 5:00 p.m. Secretary Bourque called roll.

Present Elizabeth Taylor, Chair: Laurence Gregory, Vice-Chair; Maryanne Bourque, Secretary; Catharine Calder, Trustee; Fred Lux, Trustee; and Nancy Bellaire, Director

Staff: Lou Komorowski; Suzanne Krueger; Christine Greggs; Cindy Green

Auditor Debbie Sabo, CPA, Cooley, Hehl, Wohlgamuth and Carleton

Members of the public: Ida Friends Sheila Kreichbaum; Sue Lopez; Amy Kollar

A quorum being present, the Board proceeded to transact business.

2. Motion by Secretary Bourque, supported by Vice-Chair Gregory to approve the agenda as presented. Motion carried.
3. Motion by Trustee Calder, supported by Trustee Lux to approve the minutes of the March 10, 2014 board meeting. Motion carried.
4. Under public comment, Christine Greggs gave the board a brief preview of the new website. Under public comment, Community Librarian Suzanne Krueger thanked the board and Director Bellaire for supporting her attendance at the Public Library Conference in Indianapolis. Ida Friends President Sheila Kreichbaum welcomed the board and public to the branch.
5. Debbie Sabo reviewed the audit report and accompanying letters with the board. She noted that it was a clean opinion, the highest opinion you can get. She thanked Laura Bowman and Nancy Bellaire for their assistance in preparing for the field work. She noted that income for the year was down 1% from 2013 and that the net increase in fund balances for the year was \$213,000.
6. Consent Agenda--Motion by Vice-Chair Gregory, supported by Trustee Calder, to accept the items on the consent agenda as presented, including the March Financial Report, and place on file. Motion carried.
7. Committee Reports
Finance Committee--Mr. Gregory reported that Finance had met prior to the board meeting to review financial reports and correspondence. The penal report

information for this month was not yet available. He indicated that through the month of March, 25% of the year, we have received about 68% of our projected income and spent just over 22 % of our planned expenditures. He reported that the committee also discussed the hard cap placed on Retiree Health Care Premiums, which in 2014 created higher costs for retirees than for current employees. The committee did not recommend changes to this policy. The committee also discussed the service agreements with local units of government and considered the future of the maintenance contract with the City of Monroe.

Facilities Committee—Trustee Calder reported that Facilities did not meet.

Policy and Personnel Committee--Secretary Bourque reported Policy and Personnel had not met.

Technology Committee--Next meeting May 28.

Woodlands Update—Trustee Gregory reported that the Woodlands Governing Board had evaluated their new director, Kate Pohjola Andrade and that she was rated as having “exceeded expectations”. There will be a day of planning scheduled for Woodlands soon.

Legislative Update—Vice-Chair Gregory reported that there are ten bills currently under consideration in Lansing relating to PPT and that the current expectation is that public libraries will be reimbursed 100% for any shortfall caused by PPT reform.

8. Unfinished Business—None.
9. New Business--Motion by Trustee Calder, supported by Vice-Chair Bourque, to approve payment of the bills for the month ending March 31, 2014 in the amount of \$239,936.75. Motion carried.
Motion by Trustee Lux, supported by Vice-Chair Gregory to accept the audit report for 2013 and place it on file. Motion carried.
Motion by Trustee Calder, supported by Vice-Chair Gregory to approve posting a Clerical Position, up to 25 hours, for Dundee, due to a transfer. Motion carried.
Motion by Secretary Bourque, supported by Trustee Calder, to approve posting a clerical position, up to 20 hours, for Navarre/Dorsch, due to a promotion. Motion carried.
Motion by Ms. Calder, supported by Mr. Gregory, to close all branches on Friday, May 30, for a full day of employee training. Motion carried.
10. Director’s Report—Ms. Bellaire reported that the Friends of Ellis will host a steering committee meeting of the Friends of MCLS following the board meeting. The goal of the meeting is to make plans for a “Friends Forum” where common goals, fundraising, and the Little Library Program will be discussed.
11. Board Comments
The board thanked Christine for sharing the preview of the website and Ida Staff and Friends for hosting the meeting.
Secretary Bourque congratulated Director Bellaire and Staff for the good audit.
Trustee Calder described the full parking lot at Ellis for the “Mr. B” concert, an 80th anniversary event, and encouraged library staff to include students of independent schools in art displays, etc. held at our branches.

Trustee Lux expressed his hope that publicity relating to Bedford Township's millage request for library operating revenue will be very specific to avoid possible confusion about how our branches are funded.

Chair Taylor thanked Nancy Bellaire and staff for their work with our auditors and congratulated them on the clean audit.

12. Under public comment, Ida Friends President, Sheila Kreichbaum introduced fellow Friends Sue Lopez, and Amy Kollar and invited the board to attend the book sale and other events scheduled at Ida this summer.

13. Announcements

Date of Next Board Meeting—Monday, May 12 @ 5 p.m. at the Frenchtown-Dixie Branch Library, Monroe, Michigan

14. Adjournment

Motion by Catharine Calder, supported by Vice-Chair Gregory to adjourn the meeting at 6:10 p.m. Motion carried.

Respectfully submitted,

Maryanne Bourque, Secretary

Laurence Gregory, Vice-Chair