

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on January 14, 2013 at the Ellis Library and Reference Center, the meeting was called to order by Chairperson Maryanne Bourque at 6:02 p.m. Roll call by Secretary Calder followed:

Present: Maryanne Bourque, Chair; Elizabeth Taylor, Vice-Chair; Catharine Calder, Secretary; Larry Gregory, Trustee; and Nancy Bellaire, Director

Absent: Fred Lux, Trustee

Staff: Dorothy Krueger, Lou Komorowski, Bill Reiser, Jennifer Grudnoski, Cindy Green

Public: Judy Lowell, Selma Rankin

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Gregory, supported by Secretary Calder to approve the agenda as presented. Motion carried.
3. Motion by Secretary Calder, supported by Trustee Gregory to approve the minutes of the December 10, 2012 board meeting. Motion carried.
4. Under public comment, Judy Lowell welcomed the board to Ellis and shared information about an upcoming celebration of the anniversary of the Battle of the River Raisin, emphasizing MCLS' contribution to the history of our community. She also mentioned that the Ellis Friends will be discussing the upcoming Blues series at their meeting later, and complimented Bill Reiser for his work on the series.

Selma Rankin asked the board to consider improvements to the Navarre Branch including additional hours and computers, a drop box, and a meeting room. He suggested that a new modern building located in the area would be the best solution for the aging branch.

Secretary Calder commented that board members usually respond to any public comments at the end of the meeting.

5. Board of Trustees Reorganization
 - a. The gavel was passed to Director Bellaire for the Election of Officers – Motion by Secretary Calder, supported by Trustee Gregory, to nominate Elizabeth Taylor as Chair. Discussion followed. Motion by Trustee Gregory, supported by Secretary Calder to close the nominations and cast a unanimous ballot for Betsy Taylor as Chair. Motion carried.

The gavel was passed to Mrs. Taylor.

Motion by Catharine Calder, supported by Maryanne Bourque to nominate Laurence Gregory as Vice-Chair. Motion by Catharine Calder, supported by Maryanne Bourque to close the nominations and cast a unanimous ballot for Laurence Gregory as Vice-Chair. Motion carried.

Motion by Catharine Calder to nominate Maryanne Bourque for Secretary. Motion by Vice-Chair Gregory, to nominate Catharine Calder as secretary. Ms. Calder withdrew her name from consideration and seconded Ms. Bourque's nomination. She moved to close the nominations and cast a unanimous ballot for Maryanne Bourque as secretary. Supported by Vice-Chair Gregory. Motion carried.

Chair Taylor requested that board members communicate their interest in committee assignments to her prior to the February board meeting.

6. Consent Agenda-Motion by Trustee Calder, supported by Secretary Bourque, to accept the items on the consent agenda as presented, including the December 2012 Financial Reports, and place on file. Motion carried.

7. Committee Reports

Finance Committee-Trustee Calder said that Finance had met prior to the board meeting to review the financial report as well as the penal fine and parking ordinance spreadsheets. She indicated that insurance agent Ryan Timiney is verifying some workers compensation quotations on behalf of MCLS.

Facilities Committee-The Facilities Committee did not meet. Information on routine maintenance issues at branches is included in Director Bellaire's report.

Policy and Personnel Committee-Chair Taylor noted that the committee had not met in January and suggested that board members could find updated information on health insurance in Ms. Bellaire's report.

Technology Committee-The Technology Committee did not meet.

Woodlands Update—Trustee Gregory reported that Jim Seidl has submitted his official notice of retirement. Mr. Gregory expects that at the next Governing Board meeting, several details will be ironed out and the position will be ready for posting.

Legislative Update—Trustee Gregory complimented Nancy Bellaire on the information shared with the board on Personal Property Tax reform. He suggested that we let our elected officials know how much revenue local non-profits, units of government and public safety could lose.

8. Unfinished Business—None.

9. New Business-Motion by Vice-Chair Gregory, supported by Trustee Calder, to approve payment of the bills for the month ending December 31, 2012 in the amount of \$498,477.35. Motion carried.

Motion by Trustee Calder, supported by Secretary Bourque to approve posting a 24 hour clerical position for Ellis due to a promotion. Motion carried.

10. Director's Report

Ms. Bellaire reported that the Ellis fiber optic connection will “go live” on January 15, providing more bandwidth at a lower cost—a project funded by Federal Stimulus dollars. She shared Overdrive statistics with the board, showing 40,086 items downloaded by Monroe patrons or 28% of the total Woodlands Overdrive circulation. The Technology staff is retrieving information from our Mobile App, Boopsie and will provide a report for February's packet. Preliminary information shows that more than 500 individuals use Boopsie regularly. Ms. Bellaire complimented the Ellis Reference Staff on the work that they have been doing 1) with local historical groups in digitizing items relating to the War of 1812 and 2) with and for Custer researchers. One researcher from California was so grateful for the information provided by our staff that he donated \$6000 to MCLS to support our collection.

11. Board Comments

The board thanked the Ellis staff and Friends for their warm welcome and for their efforts throughout the year.

Vice-Chair Gregory thanked Maryanne Bourque for doing a great job as 2012 Board Chair under adverse circumstances. He offered thanks to Mr. Rankin for his advocacy relating to the Navarre Branch. He indicated that any improvements in the facility would have to be a partnership with the City as each jurisdiction provides facilities within their community for a library.

Secretary Bourque congratulated Chair Taylor and supported comments made by Mr. Gregory regarding Navarre. She indicated that communities such as Bedford, Ida, and Petersburg had passed tax proposals to pay for their buildings and hopes that improvements can be made at Navarre.

Trustee Calder thanked Maryanne Bourque for her leadership and congratulated Chair Taylor. She suggested that we focus on what we “can” do for Navarre and suggested that Mr. Rankin solicit help from local leaders who have expressed support for library buildings within the City of Monroe.

Chair Taylor thanked Mr. Rankin for his comments and Mrs. Bourque for her leadership.

12. Public Comment-Mr. Rankin restated his desire for a new library to replace the Navarre Branch.

13. Announcements

Date of Next Board Meeting—Monday, February 11, 2013 @ 6 p.m. at the Dundee Branch Library.

14. Adjournment

Motion by Secretary Bourque, supported by Trustee Calder to adjourn the meeting at 6:30 p.m. Motion carried.

Respectfully submitted,

Maryanne Bourque, Secretary

Elizabeth Taylor, Chair

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