

MONROE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on May 13, 2013 at the Frenchtown-Dixie Branch Library, the meeting was called to order by Chairperson Elizabeth Taylor at 6:02 p.m. Roll call by Secretary Bourque followed:

Present: Elizabeth Taylor, Chair; Laurence Gregory, Vice-Chair; Maryanne Bourque, Secretary; Catharine Calder, Trustee; Fred Lux, Trustee; and Nancy Bellaire, Director

Staff: Lou Komorowski, Cindy Green, Jane Steed, Laurie Breitner, Regina Manning, Judy Murray

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Calder, supported by Vice-Chair Gregory to approve the agenda as presented. Motion carried.
3. Motion by Trustee Lux, supported by Vice-Chair Gregory to approve the minutes of the April 8, 2013 board meeting. Motion carried.
4. Under public comment, Community Librarian Jane Steed thanked the board for meeting at Frenchtown and welcomed them to the branch. She shared a PowerPoint presentation featuring photos from Frenchtown's Youth Author Meet and Greet (held on April 14) with the board. Collection Services Department Head Laurie Breitner and Bedford Reference Librarian Judy Murray demonstrated "NextReads", an e-newsletter for book reviews. Reference Librarian Regina Manning introduced the board to our latest digital collection, Postcards of Monroe County.
5. Consent Agenda-Motion by Secretary Bourque, supported by Vice-Chair Gregory, to accept the items on the consent agenda as presented, including the April 2013 Financial Reports, and place on file. Motion carried.
6. Committee Reports
Finance Committee-Vice-Chair Gregory reported that Finance had met prior to the board meeting to review the financial report as well as the penal fine income for May. He indicated that we have received almost 82% of our anticipated revenue for the year and that expenditures were running at about 32%. Penal fines for May were \$96,405, a little over \$10,000 less than our ten year average for the month. We have no parking ordinance report. The committee will recommend accepting a proposal for security cameras for Dorsch, later in the agenda.

Facilities Committee-No meeting.

Policy and Personnel Committee-No meeting.

Technology Committee-The Technology Committee did not meet.

Woodlands Update—Trustee Gregory reported that Woodlands next meeting will be on May 16th.

Legislative Update—Vice-Chair Gregory reported that early indications from Lansing are favorable for library funding for the next budget.

7. Unfinished Business—None.

8. New Business-Motion by Ms. Calder, supported by Secretary Bourque, to approve payment of the bills for the month ending April 30, 2013 in the amount of \$523,583.58. Motion carried.

Motion by Vice-Chair Gregory, supported by Trustee Lux, to approve posting a 40 hour clerical technology position due to a resignation. Motion carried.

Motion by Trustee Calder, supported by Mrs. Bourque to approve posting a 6 hour page position for Navarre due to a transfer. Motion carried.

Motion by Secretary Bourque, supported by Trustee Lux to approve the Dorsch security camera proposal submitted by Guardian Alarm at a cost not to exceed \$5300. Motion carried.

9. Director's Report

Ms. Bellaire reported on MCLS' All Staff Training □ day, invited board members to attend the Leave a Legacy luncheon on May 20, and shared the 2013 Summer Reading calendar of events. Ms. Calder asked for information about the Bridges Out of Poverty programs that will be held at the Navarre Branch on Monday mornings.

10. Board Comments

The board thanked Jane for hosting the board meeting and the staff members for their presentations.

Vice-Chair Gregory added that these services, NextReads and Digitization of our materials, makes access so much easier for patrons.

Chair Taylor agreed with the above comments and complimented Jane on the Young Author program.

11. Public Comment-none.

12. Announcements

Date of Next Board Meeting—Monday, June 10, 2013 @ 6 p.m. at the L.S. Navarre Branch Library, 1135 E. Second Street, Monroe.

13. Adjournment

Motion by Vice-Trustee Gregory, supported by Trustee Calder to adjourn the meeting at 6:55 p.m. Motion carried.

Respectfully submitted,

Maryanne Bourque, Secretary

Elizabeth Taylor, Chair