

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on September 21, 2009 at the Erie Branch Library, the meeting was called to order by Chairperson Elizabeth J. Taylor at 6:00 p.m. Roll call follows:

Present: Elizabeth J. Taylor, Chair; MaryAnn Bourque, Vice-Chair; Laurence Gregory, secretary, Catharine Calder, Trustee, Fred Lux, Trustee and Nancy Colpaert, Director.

Staff: Nancy Bellaire and Carol Laurie

2. Motion by Trustee Calder supported by Secretary Gregory, that the revised agenda be approved as presented. Motion carried.
3. Motion by Trustee Lux, supported by Vice-chair Bourque, to approve the minutes of the regular board meeting June 20, 2009 as printed. Motion carried.
4. Public Comment – Community Librarian Carol Laurie welcomed the board to the Erie Branch Library. She introduced Virginia O'Neill who assisted Ms. Laurie in unveiling a print of Norman Rockwell's "The Bookworm" which was purchased by the Friends of Erie in memory of Jim O'Neill, Mrs. O'Neill's late spouse and former member of the Erie Township Library Board and the Friends of Erie Library. Members of the O'Neill family were in attendance at the meeting and celebrated the dedication of the artwork with a small reception in the library.
5. Consent Agenda
Motion by Vice chair Bourque, supported by Trustee Calder, to accept the items on the consent agenda as presented, including the July and August 2009 Financial Report, and place on file. Motion carried.
6. Committee Reports –
Finance Committee – Ms. Calder gave the report. She noted that penal fines are 18% behind this time last year. She also reported that the actuarial report for retirement will require an increased contribution in 2010.
Facilities Committee – Mrs. Bourque reported that minutes from the September 4 meeting were compiled by Fanning Howey, architect for the Ellis Building Project. The Facilities Committee met with representatives from Fanning Howey and O'Neal Construction that day to discuss the project and the project budget estimate, which at this point is slightly over the \$2.5 million budgeted for the project. Some items will be bid as alternates that could be added or deleted from the project if necessary.
Policy and Personnel Committee – Mr. Gregory reported that the committee met and that several items are on the agenda as action items.

Technology Committee –the Technology Committee did not meet.

Strategic Planning – a draft of the Strategic Plan for 2010 through 2012 was included in board packets and is ready for board consideration tonight. Board members wanted to recognize the work of Laurie Breitner who chaired the committee and Deb Gill and Rose McGorey who acted as group facilitators.

Woodlands – The Woodlands Governing Board met last week and elected Mr. Gregory as their Secretary-Treasurer.

Legislative update – Mr. Gregory noted that the state budget is still being worked on and the new fiscal year begins October 1.

7. Unfinished Business –

Contract with O’Neal Construction, Ann Arbor Michigan, for construction management for the Ellis Building Project- The contract has not been signed yet.

CIPA compliance -Chair Taylor referred this to the Policy and Personnel Committee, suggesting that a recommendation be brought to the board at the October meeting.

8. New Business

Motion by Trustee Calder, supported by Secretary Gregory, to approve payment of the bills for the month ending July 31, 2009, in the amount of \$627,984.63. Motion carried.

Motion by Vice-chair Bourque, supported by Trustee Calder, to approve payment of the bills for the month ending August 31, 2009, in the amount of \$574,708.74. Motion carried.

Motion by Trustee Calder, supported by Trustee Lux, to approve a proposal from CDS for wiring the Ellis Building during the Ellis Building Project at a cost of \$22,000. Motion carried.

Motion by Trustee Lux, supported by Vice-chair Bourque, to approve online banking with National City Bank for two Monroe County Library System accounts and one Woodlands Library Cooperative account. Motion carried.

Motion by Trustee Calder, supported by Secretary Gregory, to provide voluntary vision care program for library retirees through Blue Cross/Blue Shield of Michigan. Motion carried.

Motion by Trustee Lux, supported by Vice-chair Bourque, to approve a calendar and the form for the Director’s annual performance review. Motion carried.

Motion by Trustee Calder, supported by Vice-chair Bourque, to adopt a policy regarding serving alcohol at library events. Motion carried 4-1 with Trustee Lux voting no.

Motion by Secretary Gregory, supported by Trustee Lux to approve closing all branches and facilities on the morning of Friday, December 11 for staff development. Motion carried.

Motion by Trustee Lux, supported by Vice-chair Bourque, to adopt the Strategic Plan for 2010-2012 as presented by the Strategic Planning Committee. Motion carried.

Motion by Trustee Calder, supported by Trustee Lux to adopt a resolution opposing Governor Jennifer Granholm's Executive Order 2009-36, supporting legislative efforts to maintain library services and keep their functions whole under the Library of Michigan within state government, urging maintaining state aid to libraries at \$10 million to retain federal funding required to sustain the MeLibrary online subscription resources, MeLCat interlibrary loan and MeL tests and tutorials, and retaining the position and role of the State Librarian. Motion carried.

Motion by Trustee Calder, supported by Secretary Gregory, to recommend to the Monroe County Board of Commissioners the reappointment of Fred Lux to a five year term on the Monroe County Library System board. Motion carried.

9. Director's Report

Director Colpaert noted that branch heads and department supervisors have submitted budget ideas to her. She asked board members to also contribute to the 2010 budget process.

Additional items were printed in her September Director's Report.

10. Board Comments

Trustee Lux noted that his vote on the alcohol at library events policy was a personal conviction and that he understands the rationale for having such a policy. He appreciated the opportunity to review the architect's drawings for the Ellis project.

Trustee Calder noted that the attendance of the O'Neill family at the meeting tonight is a commentary on the importance of the library in the Erie community. She was pleased to learn that hours in branches will be reviewed, particularly at Navarre where the closure of Lincoln School may be impacting on families and students having access to the library. She is sad that nothing is included in the Ellis project to save money on energy costs in the future.

Vice-chair Bourque thanked Nancy Bellaire and Nancy Colpaert for their work with Fanning Howey on the Ellis project. She also wanted to recognize the work of Laurie Breitner, Deb Gill and Rose McGorey on the Strategic Planning Committee.

Chair Taylor, along with the other board members, thanked Carol Laurie for hosting the meeting and expressed pleasure at Fred Lux's willingness to serve on the library board for another five years. Ms. Taylor is looking forward to the Ellis Building Project getting underway.

11. Public Comment – none.

12. Announcements

Date of Next Board Meeting – Monday, October 19 at 6:00 p.m. at the Mary K. Daume Library Service Center, 840 S. Roessler St., Monroe.

13. Adjournment

Motion by Trustee Lux, supported by Trustee Calder to adjourn the meeting at 6:35 p.m. Motion carried.

Respectfully submitted,

MaryAnn Bourque, Secretary Pro-Tem

Elizabeth J. Taylor, Chair