

**MONROE COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on March 9, 2009 at the Carleton Branch Library, the meeting was called to order by Chairperson Elizabeth J. Taylor at 6:00 pm. Roll call by Secretary Laurence Gregory follows:

Present: Elizabeth J. Taylor, Chair; MaryAnn Bourque, Vice-Chair; Laurence Gregory, Secretary; Catharine Calder, Trustee; Fred Lux, Trustee; and Nancy Colpaert, Director.

Auditor Debbie Sabo, CPA, Cooley, Hehl, Wohlgamuth and Carleton

Staff: Nancy Bellaire, David Ross

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Lux, supported by Trustee Calder, that the agenda be approved as presented. Motion carried.
3. Motion by Vice-chair Bourque, supported by Secretary Gregory, to approve the minutes of the regular board meeting February 9, 2009 as printed. Motion carried.
4. Public Comment - Community Librarian David Ross welcomed the board to the Carleton Branch. He shared a brief history of the branch, noting that an outlet in Carleton was among the first "branches" in the system when it started in 1934. The Carleton friends are reorganizing. He told the board of the many ways that the Friends support the branch.
5. Debbie Sabo reviewed the audit report and accompanying letters with the board. She noted that it was a clean audit, the highest opinion you can get. She thanked Marian Sisung and Nancy Colpaert for their assistance in preparing for the field work, noting that work on the audit begins soon after the end of the fiscal year.
6. Consent Agenda  
Motion by Trustee Calder, supported by Secretary Gregory, to accept the items on the consent agenda as presented, including the February 2009 Financial Report, and place on file. Motion carried.
7. Committee Reports –  
Finance Committee - Ms. Calder gave the report. She reported that the committee had met just prior to the board meeting. Penal fine income from February was better than

January. Ten staff members are enrolled in a program offering a Master's degree in library science and are thus eligible to apply for the Mary K. Daume scholarships.

Facilities Committee – no meeting

Policy and Personnel Committee – no meeting

Technology Committee – no meeting

Woodlands – Mr. Gregory reported that the Governing Board will meet later this month.

Legislative update – nothing new to report

8. Unfinished Business - none

9. New Business

Motion by Vice-chair Bourque, supported by Secretary Gregory, to approve payment of the bills for the month ending February 29, 2009, in the amount of \$661,337.29

Motion carried.

Motion by Trustee Lux, supported by Trustee Calder, to accept the auditor's report and place it on file. Motion carried.

Motion by Trustee Calder, supported by Trustee Lux to capitalize items with a purchase price of \$5,000 or greater, creating a line item in the budget (980.01) to track these purchases. Motion carried.

Motion by Trustee Calder, supported by Vice-chair Bourque to approve the Plan of Service for the Woodlands Library Cooperative and authorize Director Colpaert to sign the ballot on behalf of the Monroe County Library System. Motion carried.

10. Director's Report

Director Colpaert noted that the Library System's actual 75<sup>th</sup> Anniversary will be next month on April 19. A new program is underway that will provide discounts or other promotions to library card holders at over 100 local businesses as part of the 75<sup>th</sup> anniversary celebration. Also, we are encouraging patrons to log the titles they read this year with special recognition for those who read 75 titles.

She announced that Ellis architect Fanning Howey will conduct focus groups with staff on March 16 at Ellis. Board members are invited to participate at 1:30 or 3:00 pm. She commented on the recent positive press coverage for the Blues and other library programming.

11. Board Comments

Board members commented on the clean audit.

Trustee Lux congratulated David Ross on his increasing responsibility as supervisor of three branches.

Trustee Calder commented on the quality programming offered by the library system. She said it was good to see young people around the library. She appreciates the program partnering with local businesses to help celebrate our 75<sup>th</sup> anniversary.

Vice-chair Bourque commented on the displays in the library, particularly one featuring artwork on the theme of the War of 1812. She thanked Director Colpaert for including a calendar as part of the Director's Report.

12. Public Comment – none.

13. Announcements

Date of Next Board Meeting – Monday, April 20, 2009 @ 6:00 p.m., at Frenchtown-Dixie Branch, 2881 Nadeau Rd., Monroe.

14. Adjournment

Motion by Secretary Gregory, supported by Vice-chair Bourque to adjourn the meeting at 6:48 p.m. Motion carried.

Respectfully submitted,

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Laurence Gregory, Secretary

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Elizabeth J. Taylor, Chair