

**MONROE COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on April 20, 2009 at the Frenchtown-Dixie Branch Library, the meeting was called to order by Chairperson Elizabeth J. Taylor at 6:00 pm. Roll call follows:

Present: Elizabeth J. Taylor, Chair; MaryAnn Bourque, Vice-Chair; Fred Lux, Trustee and Nancy Colpaert, Director.

Excused: Laurence Gregory, Secretary and Catharine Calder, Trustee.

Staff: Nancy Bellaire, Jane Steed, Bill Reiser

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Lux, supported by Vice-chair Bourque, that the agenda be approved as presented. Motion carried.
3. Motion by Vice-chair Bourque, supported by Trustee Lux, to approve the minutes of the regular board meeting March 9, 2009 as printed. Motion carried.
4. Public Comment – Community Librarian Jane Steed introduced members of the Frenchtown Township Library Advisory Board, Jack Lindquist, Peggy Barton and Sharon Northrup. The board members thanked the library board for meeting in Frenchtown. Ms. Steed also shared the 75<sup>th</sup> Anniversary timeline for the Frenchtown-Dixie branch, which opened in 1941.
5. Jim Mumby and Tracy Petrella from Fanning Howey architects reviewed meetings with staff regarding “bubble drawings” for the Ellis Building Project. The object of the project is to get as much usable space as possible and to have it be aesthetically pleasing. His firm will continue to work on adjacency diagrams, will meet again with staff and Facilities committee members and will present additional drawings at the next board meeting.

Board members engaged in the discussion with the architects, Alyce Reimenschneider, the designer for the project, and staff present at the meeting.

6. Consent Agenda  
Motion by Vice-chair Bourque, supported by Trustee Lux, to accept the items on the consent agenda as presented, including the March 2009 Financial Report, and place on file. Motion carried.
7. Committee Reports –

Finance Committee – Mrs. Bourque gave the report. She acknowledged a \$10,000 gift to the library from the estate of Hallie Billmire which will be used for a microfilm reader-printer for Ellis.

Facilities Committee – Mrs. Bourque gave the report. She noted that the committee had met three times in the past month with agenda items dealing with the Ellis Building Project. The committee interviewed construction management firms for the project and has a recommendation on the agenda.

Policy and Personnel Committee – Mr. Lux gave the report. He noted that the committee had a lengthy agenda and will be bringing some items to the board for action in the coming months. On tonight's agenda is a recommendation to grant three Mary K. Daume scholarships this year.

Technology Committee – no meeting

Woodlands – no report

Legislative update – no report

8. Unfinished Business - none

9. New Business

Motion by Vice-chair Bourque, supported by Trustee Lux, to approve payment of the bills for the month ending March 31, 2009, in the amount of \$589,957.83. Motion carried.

Motion by Trustee Lux, supported by Vice-chair Bourque, to fund a third Mary K. Daume scholarship from the proceeds of April's "It's a Fine Thing to DO" fine amnesty program. Motion carried.

Motion by Vice-chair Bourque, supported by Trustee Lux to engage the services of O'Neal Construction Company, Ann Arbor, Michigan, as the Construction Management firm for the Ellis Building Project. Motion carried.

Motion by Trustee Lux, supported by Vice-chair Bourque to change the July board meeting date from July 13 to July 20, due to a conflict with the American Library Association Conference in Chicago. Motion carried.

10. Director's Report

Director Colpaert invited board members to All Staff Day on Friday, April 24 at Bedford. Former MCLS Director Bernie Margolis will be the speaker. An Open House at the Daume building will take place on Saturday, April 25 from 10 am until 11:30. Board members are invited.

Board participation is encouraged in a Broadband Summit in East Lansing on May 20. Board members will check their calendars.

11. Board Comments

Trustee Lux thanked the Frenchtown staff for their hospitality and the refreshments celebrating the library system's 75<sup>th</sup> anniversary.

Vice-chair Bourque noted that the statistical report shows that library use is up with the most frequent website hits being employment related resources. She commented on the new procedures for picking up holds that is being implemented at branches. She thanked Nancy Colpaert and Nancy Bellaire for their work on preparing for interviews of the construction management firms for the Ellis Building Project.

Chair Taylor attended the Open House at Ellis on Sunday and had an opportunity to view the artwork on display following the Monroe City County Arts Council's juried show. She wondered if contact information for the artists could be provided. She asked about libraries using Kindle electronic book readers. She also likes the new procedures for picking up holds.

12. Public Comment – none.

13. Announcements

Date of Next Board Meeting – Monday, May, 11 2009 @ 6:00 p.m., at Rasey Memorial Branch, 4349 Oak Street, Luna Pier (734-848-4572)

14. Adjournment

Motion by Trustee Lux, supported by Vice-chair Bourque to adjourn the meeting at 7:15 p.m. Motion carried.

Respectfully submitted,

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Laurence Gregory, Secretary

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Elizabeth J. Taylor, Chair