MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on December 10, 2007 at the Ellis Reference and Information Center, the meeting was called to order by Chair Lux. He turned the gavel over to Vice-Chair Gregory to run the meeting. Roll call follows:

   Present: Fred Lux, Chair; Laurence Gregory, Vice-Chair; Elizabeth Taylor, Secretary; MaryAnn Bourque and Catharine Calder, Trustees; Nancy Colpaert, Director.

   Staff: Nancy Bellaire

   A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Calder, supported by Chair Lux, that the agenda be approved as presented. Motion carried.

3. Motion by Secretary Taylor, supported by Trustee Bourque, to approve the minutes of the budget workshop November 14, 2007 as printed. Motion carried.

4. Motion by Trustee Bourque, supported by Trustee Calder, to approve the minutes of the regular board meeting November 19, 2007 as printed. Motion carried.

5. Presentation by Ryan Timiney, Knabusch Insurance in Ida, and Chris Richards, Selective Insurance underwriter, regarding property/liability coverage and worker's compensation insurance. Three plan levels of coverage were described as well as a worker's compensation insurance plan.

6. Public Comment - none

7. Public Hearing on Proposed 2008 Budget. The budget has been available at all branch libraries since November 27, 2007 and a notice of tonight's hearing was published in the Monroe Evening News. There was no comment from the public.

8. Consent Agenda
   Motion by Chair Lux, supported by Secretary Taylor, to accept the items on the consent agenda as presented, including the November 2007 Financial Report, and place on file. Motion carried.

9. Committee Reports
   <u>Finance Committee</u> – no meeting.

Facilities Committee – no meeting.

Policy & Personnel Committee – no meeting.

Community Partnering Committee – no meeting.

Technology Committee – no meeting.

Woodlands Update – Jim Seidl was appointed to a committee to discuss State funding for libraries.

Legislative – nothing new to report.

10. Unfinished Business - None

11. New Business
Motion by Secretary Taylor, supported by Trustee Calder, to approve payment of the bills for the month ending November 30, 2007 in the amount of $739,396.43. Motion carried.

Motion by Trustee Calder, supported by Chair Lux, to approve the 2007 year end budget adjustments. Motion carried.

Motion by Secretary Taylor, supported by Chair Lux, to adopt budget line item changes for 2008. Motion carried.

Motion by Trustee Calder, supported by Secretary Taylor, to adopt the resolution for the proposed 2008 budget as presented. Motion carried

Motion by Secretary Taylor, supported by Trustee Bourque to increase the director's salary for 2008 by 3%, effective January 1, 2008. Motion carried.

Motion by Trustee Calder, supported by Secretary Taylor, to approve the list of Fine Friendly First Friday partners for 2008. Motion carried.

Motion by Secretary Taylor, supported by Trustee Bourque, to switch the Monroe County Library System's property and liability insurance coverage to Selective Insurance's diamond plan, administered by Knabusch Insurance of Ida in the amount of $42,492. Motion defeated.

Motion by Trustee Calder, supported by Trustee Bourque, to switch the Monroe County Library System's property and liability insurance coverage to Selective Insurance's gold plan, administered by Knabusch Insurance of Ida in the amount of

$34,484. Motion carried. Coverage is comparable to current coverage and provides a $5 million umbrella. The Finance Committee will review the specifications of the plan.

Motion by Secretary Taylor, supported by Trustee Calder, to adopt Knabusch Insurance of Ida, to provide workers compensation coverage for the Monroe County Library System for 2008 in the amount of $13,484. Motion carried.

12. Director's Report
    Director Colpaert reported that grant money has been received: $17,300 to replace public Internet computers from the Gates Foundation, and $10,600 from the Michigan Council Arts for the 2008 Annual Black History Month Blues Series.

13. Board Comments
    Board members welcomed Mr. Lux back following recent surgery.

    Mr. Lux thanked fellow board members for well wishes and thoughts while he was ill; He commended the board and Director Colpaert on work put into budget preparation for 2008.

    Secretary Taylor thanked Director Colpaert for bringing in Mr. Timiney to discuss proposals for library property and liability insurance.

14. Public Comment –none

15. Announcements
    Date of Next Board Meeting – Monday, January 14, 2008 @ 6:00 p.m. Ellis Reference and Information Center.

16. Adjournment
    Motion by Secretary Taylor, supported by Trustee Bourque, to adjourn the meeting at 7:27 p.m. Motion carried.

Respectfully submitted,

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Elizabeth J. Taylor, Secretary

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Fred Lux, Chairperson