MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on June 11, 2007 at the Rasey Memorial Branch Library, the meeting was called to order by Vice-Chairperson Gregory. Roll call follows:

   Present: Laurence Gregory, Vice-Chair; Elizabeth Taylor, Secretary, MaryAnn Bourque and Catharine Calder, Trustees; Nancy Colpaert, Director; and Diane Ohlemacher, Recording Secretary.

   Excused: Fred Lux, Chair

   Staff: Dawn Shock

   A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Bourque, supported by Trustee Calder, that the agenda be approved as printed. Motion carried.

3. Motion by Trustee Calder, supported by Trustee Bourque, to approve the minutes of the regular board meeting April 9, 2007 as printed. Motion carried.

4. Public Comment
   Director Colpaert introduced Laura Gawel, one of our Mary Daume scholarship recipients. Ms. Gawel is a student in Wayne State's library program. She has a bachelor's degree in science and is pursuing a degree working in specialty libraries, doing research for medical and pharmaceutical companies, and FDA compliance issues.

   Librarian Dawn Shock updated the board on Luna Pier issues. The City of Luna Pier is conducting a feasibility study on two different sites for relocation of city offices and the branch library. The city is also selling small parcels of land for extra income to make building improvements.

5. Consent Agenda
   Motion by Secretary Taylor, supported by Trustee Calder, to accept the items on the consent agenda as presented, including the April and May 2007 Financial Reports, and place on file. Motion carried.

6. Committee Reports
   Finance Committee – Penal fines are above average this year and we will probably make the projected budget amount by the end of the summer. State aid probably will be cut for fiscal year 2007-2008.

Facilities Committee – no meeting.

Policy & Personnel Committee – A number of action items will be discussed later in tonight's meeting.

Community Partnering Committee – no meeting.

Technology Committee – no meeting.

Woodlands Update – The State has upheld funding for libraries because the budget is not balanced.

Legislative Update – The State indicated it has come up with a solution for balancing the budget, but we do not know what it is at this time.

7. Unfinished Business - None

8. New Business
Motion by Trustee Calder, supported by Trustee Bourque, to approve payment of the bills for the month ending April 30, 2007 in the amount of $519,905.68. Motion carried.

Motion by Trustee Bourque, supported by Secretary Taylor, to approve payment of the bills for the month ending May 31, 2007 in the amount of $487,387.85. Motion carried.

Motion by Secretary Taylor, supported by Trustee Calder, to approve the draft Electronic Mail Retention Policy. New Federal Rules for Civil Procedure Suits mandated a change in electronic mail. We worked with Attorney Bruce Laidlaw on changes to the draft policy recommended by the Library of Michigan. Motion carried.

Motion by Trustee Calder, supported by Trustee Bourque, to approve the revisions made to the Patron Behavior Policy. The policy has been in place since 2000, but everyday dealings with misbehavior warranted language change. Patrons will be warned that unacceptable behavior could prevent them from using the library for longer periods of time. There will be no congregating or blocking of entrance doors and no running, pushing, and shoving will be allowed in the library. Motion carried.

Motion by Secretary Taylor, supported by Trustee Bourque, to approve the MCACA grant application for the 21st Black History Month blues programming in February 2008. Motion carried. The State has just released some more grant monies for 2007.

Motion by Trustee Calder, supported by Trustee Bourque, to approve a fine amnesty program for the final week of the summer reading program with branches collecting school supplies in exchange for fines, provided materials have been returned. Motion carried. Donations will be given to the Salvation Army to be later distributed to eligible students served by the Department of Human Services. Motion carried. Vice-Chair Gregory said this is one of the best fine amnesty programs yet sponsored by the library.

9. Director's Report
   Director Colpaert thanked Librarian Dawn Shock for hosting tonight's meeting. She received an email today that the State is releasing the second half of state aid.

   The Road Commission asked if the library system could distribute information about road funding in Michigan. It shows a breakdown on gas tax and how it is distributed for federal and state roads. Perhaps the Michigan Library Association should prepare a similar piece on how libraries are funded.

   The library system received recognition for the Rotary Club at the recent Service Above Self Banquet for Fine Friendly First Fridays in the non-profit category. Summer Reading has kicked off. We have received good evaluations from the half day staff training session last Friday.

   Plans for the Daume Building are proceeding. Friday is a pre-bid meeting for contractors. Bid opening is Wednesday, July 27, 2:00 pm at Ellis.

10. Board Comments
    Board members congratulated Laura Gawel on her scholarship, they enjoyed her report and wished her success with her studies. They thanked Librarian Shock for hosting the meeting, is always nice to be here. They discussed board policy and Roberts Rules regarding whether board chair votes on a motion and would like to discuss further at the next meeting.

11. Public Comment – Librarian Shock announced Luna Pier's upcoming festivities, Book & Bake Sale, Garage Sale and Fireworks on June 30th, from 8 am to 2 pm.

12. Announcements
    Date of Next Board Meeting – Monday, July 9, 2007 @ 6:00 p.m., at Maybee Branch Library, Maybee, MI.

13. Adjournment
    Motion by Secretary Taylor, supported by Trustee Bourque, to adjourn the meeting at 6:43 p.m. Motion carried.

Respectfully submitted,

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Elizabeth J. Taylor, Secretary

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Fred E. Lux, Chairperson