MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on July 9, 2007 at the Ellis Reference and Information Center, the meeting was called to order by Chairperson Lux. Roll call follows:

   Present: Fred Lux, Chair; Laurence Gregory, Vice-Chair; Elizabeth Taylor, Secretary, MaryAnn Bourque and Catharine Calder, Trustees; Nancy Colpaert, Director; and Diane Ohlemacher, Recording Secretary.

   Staff: Nancy Bellaire

   A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Calder, supported by Trustee Bourque, that the agenda be approved as amended. Motion carried.

3. Motion by Trustee Calder, supported by Secretary Gregory, to approve the minutes of the regular board meeting June 11, 2007 as printed. Motion carried.

4. Public Comment - None

5. Consent Agenda
   Motion by Secretary Taylor, supported by Secretary Gregory, to accept the items on the consent agenda as presented, including the June 2007 Financial Report, and place on file. Motion carried.

6. Committee Reports
   Finance Committee – we are 50% through our fiscal year, have received 94% of our income, and have spent 48% of our budget. We will receive no reduction in our one mill tax levy. The rest of State Aid for 2006-2007 budget year has been released.

   Facilities Committee – no meeting.

   Policy & Personnel Committee – no meeting.

   Community Partnering Committee – no meeting.

   Technology Committee – no meeting.

   Woodlands Update – Jim Seidl will sign papers with Capital Cooperative in Jackson tomorrow. Capital is a Class 6 library and will have a representative serve on the Woodland's Cooperative board replacing one MCLS seat.

7. Unfinished Business - None

8. New Business
   Motion by Trustee Calder, supported by Vice-Chair Gregory, to award the bid for the Mary K. Daume Library Services Building renovation project to Phoenix Contractors Inc., Ypsilanti in the amount of $981,000. Motion carried. TMP Associates Stephen Smith and Debra McMillan addressed the board regarding the bid process for the Daume project. Four bids were received. They recommended going with the lowest bidder. References were thoroughly checked. A contract will be drafted. The proposed construction duration is 165 days.

   Motion by Trustee Calder, supported by Vice-Chair Gregory, to approve payment of the bills for the month ending June 30, 2007 in the amount of $674,891.31. Motion carried.

   Motion by Trustee Bourque, supported by Secretary Taylor, to send out 2007 tax notices based on figures provided by the Equalization Dept. Motion carried.

   Motion by Secretary Taylor, supported by Trustee Calder, to adopt the resolution adding the Deputy Treasurer as a signatory for our Monroe Bank & Trust account. Motion carried.

9. Director's Report
   Director Colpaert reported that the library system received a $250 award from the Young Adult Library Services Association for Year of the Teen programming.

   A retired school teacher donated her collection of figurines featuring characters with books to the Monroe County Library System.

   There are still air conditioning issues with the new system at Dorsch and South Rockwood does not have an air conditioner installed as of yet. The temp was 81 and 82 degrees respectively today in those branches.

   She met with the Planning Department and Road Commission regarding the North Custer Trail Project.

10. Board Comments
    The board discussed whether the chair should vote. Roberts Rules says the chair cannot make a motion, but can vote. MCLS policy says the chair may vote. Policy and Personnel will check into further.

    Trustee Calder attended the ALA conference in Washington DC. She said it was an extremely large conference, attended by more than 20,000 people. It was very worthwhile and is grateful MCLS is able to send their trustees to these meetings. She also commented on the great graphics on flyers and the River Raisin Battlefield banners on display downtown, the work of graphic artist Katie Macaro.

Vice-Chair Gregory said he is glad that the board voted on hiring a contractor for the Daume Building and that it is getting started. He also said it was great to have Chair Lux back.

Chair Lux thanked the board for their concern while he was ill. He will be running a Technology Test with a program called Library Books 2.5 for MacIntosh computers. It is a nifty program which installs on a patrons computer and automatically logs into your library account for you to check what is due, etc. without your card number.

11. Public Comment –none

12. Announcements
    Date of Next Board Meeting – Monday, August 13, 2007 @ 6:00 p.m., at Robert A. Vivian Branch Library, 2664 Vivian Rd., Monroe.

13. Adjournment
    Motion by Secretary Taylor, supported by Vice-Chair Gregory, to adjourn the meeting at 6:47 p.m. Motion carried.

Respectfully submitted,

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Elizabeth J. Taylor, Secretary

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Fred E. Lux, Chairperson