MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on November 19, 2007 at the Navarre Branch Library, the meeting was called to order by Vice-Chair Gregory. Roll call follows:

   Present: Laurence Gregory, Vice-Chair; Elizabeth Taylor, Secretary; MaryAnn Bourque and Catharine Calder, Trustees; Nancy Colpaert, Director.

   Excused: Fred Lux, Chair

   Staff: Nancy Bellaire, Amber Reed, Bill Reiser

   A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Bourque, supported by Secretary Taylor, that the agenda be approved as amended. Item G was added, adopt Technology Plan for 2008-2011. Motion carried.

3. Motion by Trustee Calder, supported by Secretary Taylor, to approve the minutes of the regular board meeting October 15, 2007 as printed. Motion carried.

4. Presentation by Cathy Nagy, actuary from Gabriel Roeder and Smith. Ms. Nagy passed out a summary of the Monroe County Library System 2006 Actuarial Valuation of the Retiree Health Benefits highlighting the 2005 evaluation results.

   She explained that the purpose of the study is to calculate the employer's contribution to the trust fund to make sure there is enough money to pay benefits. The employer contribution rate has increased since the 2005 evaluation from 22.61% to 23.98% of payroll equivalent to $624,348 beginning January 1, 2008. The increase is mainly a result of increase in the retiree health care premiums.

5. Public Comment
   Amber Reed, Community Librarian, welcomed everyone to the Navarre Branch. Monday night's study group is in progress.

   Bill Reiser introduced Michael Drummond, a DTE energy employee, who shared a five-minute preview of a documentary he is producing about the first 20 years of our Black History Month celebrations. Mr. Drummond applied for and received a Walter J. McCarthy Jr. Volunteer Leadership grant in the amount of $1,000 for the Monroe County Library System.

6. Consent Agenda
   Motion by Secretary Taylor, supported by Trustee Bourque, to accept the items on the consent agenda as presented, including the October 2007 Financial Report, and place on file. Motion carried.

7. Committee Reports
   Finance Committee – met briefly after the Budget Workshop. Items are on tonight's agenda.

   Facilities Committee – met at Daume Bldg, met with contractors. Building is coming along very good.

   Policy & Personnel Committee – no meeting.

   Community Partnering Committee – no meeting.

   Technology Committee – met, minutes in board packet. Reviewed copy of Technology Plan.

   Woodlands Update – They will receive $.32 per capita from the State an increase from the $.20 per capita that was budgeted, good news for the Cooperative.

   Legislative – the State is still in the process of making changes to the budget.

8. Unfinished Business - None

9. New Business
   Motion by Trustee Calder, supported by Secretary Taylor, to approve payment of the bills for the month ending October 31, 2007 in the amount of $510,414.67. Motion carried.

   Motion by Secretary Taylor, supported by Trustee Calder, to approve the 13th check for eligible retirees. Motion carried.

   Motion by Trustee Bourque, supported by Trustee Calder, to extend the Ellis building janitorial contract with Medley Mercantile for an additional one year, January 1, 2008 through December 31, 2008 in the amount of $39,228. Motion carried.

   Motion by Trustee Calder, supported by Secretary Taylor, to approve the board meeting schedule for 2008. Motion carried.

   Motion by Secretary Taylor, supported by Trustee Calder, to approve the holiday closing schedule for 2008. Motion carried.

Motion by Trustee Bourque, supported by Trustee Calder, to close all library branches for a full day of staff training on Friday, December 6, 2007. Motion carried.

Motion by Secretary Taylor, supported by Trustee Calder, to adopt the Technology Plan for years 2008-2011 as printed. Motion carried.

10. Director's Report
    Director Colpaert presented drawings from the four finalists in the Teen Webpage Logo Contest. 90 teens submitted an entry. The contest end was celebrated at Teen Stock.

11. Board Comments
    Board members thanked Ms. Reed for hosting the meeting at the Navarre Branch. They thanked Mr. Reiser and Mr. Drummond for their efforts with the Black History Month Blues Series and wished them success on the upcoming 21st series in February 2008. Good luck and get well soon wishes were sent to Chairman Lux.

12. Public Comment –none

13. Announcements
    Motion by Trustee Calder, supported by Trustee Bourque, to change the date of the next board meeting to Monday, December 10, 2007, 6:00 p.m. at Ellis Reference and Information Center.

14. Adjournment
    Motion by Secretary Taylor, supported by Trustee Calder, to adjourn the meeting at 6:52 p.m. Motion carried.

Respectfully submitted,

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Elizabeth J. Taylor, Secretary

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Larry Gregory, Acting Chairperson