

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on December 18, 2006 at the Ellis Reference and Information Center, the meeting was called to order by Chairperson Calder. Roll call by Secretary Elizabeth Taylor follows:

Present: Fred Lux, Chair; Elizabeth Taylor, Secretary; MaryAnn Bourque and Catharine Calder, Trustees; Nancy Colpaert, Director; and Diane Ohlemacher, Recording Secretary.

Staff: Nancy Bellaire, Assistant Director

Excused: Larry Gregory, Vice-Chair

A quorum being present, the Board proceeded to transact business.

2. Motion by Trustee Calder, supported by Secretary Taylor, that the agenda be approved as printed. Motion carried.
3. Motion by Trustee Calder, supported by Secretary Taylor, to approve the minutes of the regular board meeting November 13, 2006 as printed. Motion carried.
4. Motion by Trustee Bourque, supported by Secretary Taylor, to accept the minutes of the budget workshop on November 15, 2006 as printed. Motion carried.
5. Public Hearing on Proposed 2007 Budget. The budget has been available at all branch libraries since December 1, 2006 and a notice of the hearing was published in the Monroe Evening News. There was no comment from the public.
6. Presentation by Cathy Nagy, actuary from Gabriel Roeder and Smith. Ms. Nagy passed out a summary of the Monroe County Library System 2005 Actuarial Valuation of the Retiree Health Benefits highlighting the 2005 evaluation results.

She explained that the purpose of the study is to calculate the employer's contribution to the trust fund to make sure there is enough money to pay benefits. The employer contribution rate has increased since the 2004 evaluation from 19.83% to 22.61% of payroll equivalent to \$542,307 beginning January 1, 2007.

The increase is mainly a result of changes in the health inflation assumption used to estimate the future cost of health care services and change in methodology to calculate a contribution that is GASB 43/45 compliant. There are some retirees who are younger than 65 yrs. whose spouses are also covered, which is an additional liability.

Contributions made on annual basis allow the library to somewhat level out the cost of retiree health benefits, and provides benefit security to plan members.

7. Public Comment – none.

8. Consent Agenda

Motion by Trustee Bourque, supported by Trustee Calder, to accept the items on the consent agenda as presented, including the December 2006 Financial Report, and place on file. Motion carried.

9. Committee Reports

Finance Committee

Trustee Calder said the committee met and reviewed the financial report.

Facilities Committee

Trustee Bourque said the committee met at and toured the South Rockwood facility. The outside of the building looks wonderful, but inside is very disappointing. Lighting and air conditioner have been removed and replaced with a ceiling fan. The main entrance is not handicapped accessible. The building is not up to code and there has been no occupancy permit issued at this point. Renovations are continuing at the Dorsch Memorial Branch. All service agreements with municipalities have now been approved.

Policy and Personnel Committee

The committee met. Some items discussed on tonight's agenda for action.

Community Partnering Committee

There was no meeting.

Technology Committee

There was no meeting.

Woodlands Update

Meeting next month.

Legislative Update

Nothing new to report. Director Colpaert has emailed new representative Kate Ebli.

10. Unfinished Business

None

11. New Business

Motion by Trustee Calder, supported by Secretary Taylor, to approve payment of the bills for the month ending November 30, 2006, in the amount of \$509,917.49. Motion carried.

Motion by Trustee Bourque, supported by Secretary Taylor, to approve the 2006 year end budget adjustments. Adjustments are higher this year due to pay off of Ellis Building and purchase of Roessler St. building. Motion carried.

Motion by Secretary Taylor, supported by Trustee Calder, to adopt the resolution for the proposed 2007 budget as presented. Motion carried

Motion by Secretary Taylor, supported by Trustee Bourque to increase the director's salary for 2007 by 3.3%, effective January 1st. Motion carried.

Motion by Secretary Taylor, supported by Trustee Bourque, to approve the list of Fine Friendly First Friday partners for 2007. Motion carried.

Motion by Secretary Taylor, supported by Trustee Bourque, to approve the sublease with the County of Monroe, turning the Roessler St. property over to the Building Authority during the time we are repaying the debt. Motion carried.

Motion by Secretary Taylor, supported by Trustee Calder, to purchase a secure site license to allow patrons to pay fines and make contributions online. Motion carried.

Motion by Trustee Calder, supported by Trustee Bourque, to approve the strategic plan with sub-goals for implementation beginning January 1, 2007.

12. Director's Report

The Monroe City Council is meeting tonight and may determine if costs for renovations to the United Furniture building might be on the ballot for voters to approve.

The Mary K. Daume Service Center has had lighting installed on the outside of the building. Cameras and an alarm system will also be installed.

Director Colpaert will provide a copy of the handout from the December 8th staff training day to board members on the Four Agreements, a book by Miguel Ruiz.

13. Board Comments

Board members wished everyone Happy Holidays. They congratulated Trustee Bourque on her reappointment to the board for a five-year term. All board members were very impressed with the final copy of the Strategic Planning document. Laurie Breitner coordinator of the committee, along with committee members, put a lot of hard work into the document.

14. Public Comment – none.

15. Announcements

Date of Next Board Meeting – Monday, January 8, 2007 @ 6:00 p.m., at the Ellis Reference and Information Center, 3700 South Custer Road, Monroe, MI

16. Adjournment

Motion by Secretary Taylor, supported by Trustee Calder, to adjourn the meeting at 7:02 p.m. Motion carried.

Respectfully submitted,

Elizabeth J. Taylor, Secretary

Fred E. Lux, Chairperson