

**MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES**

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on November 13, 2006 at the Erie Branch Library, the meeting was called to order by Chairperson Lux. Roll call by Secretary Elizabeth Taylor follows:

Present: Fred Lux, Chair; Larry Gregory, Vice-Chair; Elizabeth Taylor, Secretary; Catharine Calder and MaryAnn Bourque, Trustees; Nancy Colpaert, Director; and Diane Ohlemacher, Recording Secretary.

Staff: Marie Chulski, Dawn Shock, Kathy Trease, Kim Drake, Tara Shankenberger

A quorum being present, the Board proceeded to transact business.

2. A moment of silence was observed for former Director Mary K. Daume who died on October 28.
3. Motion by Vice-Chair Gregory, supported by Trustee Bourque, to approve the agenda as amended. Motion carried. A letter of resignation from library retiree health care board member Bob Lepsig was added to correspondence. Three items were added for action on tonight's agenda.
4. Motion by Secretary Taylor, supported by Trustee Bourque, to approve the minutes of the regular board meeting October 16, 2006 as printed. Motion carried.
5. Erie Community Librarian Dawn Shock updated the board on library board and friends projects. They are looking on getting additional shelving for the library; got estimate from Library Design Associates. There are only a few copies left of the Friends cookbook. Entertainment books will not be sold this year, not money maker. Ms. Shock introduced new youth librarian Tara Shankenberger.
6. Royce Maniko, Director and Rob Peven, Asst. Director, of the Monroe County Planning Dept. talked about the Southeastern Michigan Greenways Project they have been working on. Phase I of the greenway project will be a ten foot wide asphalt path connecting the bikepath which ends at Munson Park west to Raisinville Road over to MCLS. The Department of Natural Resources will extend the city sidewalk system to State Park. A Southeast Michigan Greenways Project \$60,000 grant was received to fund engineering drawings being prepared. A lot of different sources of funding will be tapped for this project which will be done in six or seven phases with Phase 1 hopefully complete within a year.
7. Public Comment – None

8. Consent Agenda

Motion by Secretary Taylor, supported by Vice-Chair Gregory, to accept the items on the consent agenda as presented, including the October 2006 Financial Report, and place on file. Motion carried.

9. Committee Reports

Finance Committee

Chair Calder said the committee met last week, a number of items are on tonight's agenda. Minutes are in tonight's packet. We continue to receive good penal fines.

Facilities Committee

There was no meeting this month.

Policy and Personnel Committee

Chair Gregory said the committee met on the 9th. Eight action items, the bulk of tonight's agenda, are for action.

Community Partnering Committee

No meeting.

Technology Committee

Chair Lux said the committee met to discuss network alternatives, how to increase network speed at a price comparable to what we have now. The alternatives will be addressed in the budget hearing on Wednesday night. No items are on tonight's for action.

Woodlands Update

There is an upcoming meeting on Thursday.

Legislative Update

It was a big election. Vice-Chair Gregory said wait and see who are going to be chairmen on the national committees and board members should drop them a letter and let them know concerns. He has already had a conversation with John Dingell's office.

10. Unfinished Business

Roessler Street Building. Director Colpaert reported that the environmental and asbestos study came back with clean reports according to Mr. Foster. The survey has been ordered but not completed. She called the building authority last week to find out where we are in terms of the bonds; they have not yet begun the 45 day waiting period because they are combining ours with two other projects. County commissioners will pass a resolution tomorrow night that allows us to purchase the building with funds we have on hand and then be reimbursed by the County from proceeds of the bonds. We would have the building in our possession by the end of the year and would not have to pay taxes on the building. The Finance Committee recommended that we create a new line item in this year's budget called capital

outlay for the service center line 980.06 and transfer \$640,000 from undesignated balance to new line item. This will allow us to meet the time constraints of the 90 day purchase agreement. Motion by Trustee Calder supported by Trustee Bourque, to purchase the Roessler Street building from funds on hand, using funds from the CD that is coming due in the first part of December, to be reimbursed at a later date from the bonding issue. Motion carried.

11. New Business

Motion by Secretary Taylor, supported by Trustee Calder, to approve payment of the bills for the month ending October 31, 2006, in the amount of \$460,697.03. Motion carried.

Motion by Trustee Calder, supported by Secretary Taylor, to approve the board meeting schedule for 2007. Motion carried.

Motion by Trustee Bourque, supported by Trustee Calder, to approve the holiday closing schedule for 2007. Motion carried.

Motion by Trustee Calder, supported by Secretary Taylor, to continue the Fine Friendly First Friday fine amnesty program through the end of 2007. Trustee Calder said this year we have seen a slight decrease in fines, but the program is so overwhelmingly successful and it is so important that the library is supporting the community. Motion carried.

Motion by Trustee Calder, supported by Vice-Chair Gregory, that the consideration of the 2007 cost of living salary increase be tabled until the budget workshop Wednesday night, November 15, 2007. Motion carried.

Motion by Vice-Chair Gregory, supported by Trustee Calder, to approve the 13th check for eligible retirees. Motion carried.

Motion by Trustee Bourque, supported by Secretary Taylor, to close all library branches for a half day of staff training on Friday, December 8, 2006. Motion carried.

Motion by Trustee Calder, supported by Secretary Gregory, to extend the Ellis building janitorial contract with Medley Mercantile for an additional one year, January 1, 2007 through December 31, 2007 in the amount of \$39,228. Motion carried.

Motion by Trustee Calder, supported by Secretary Taylor, to name the new administration building the Mary K. Daume Library Service Center. Motion carried. Director Colpaert said when Mrs. Daume retired 1976, an editorial in Monroe Evening News suggested if the library had the opportunity we should name a building after Mrs. Daume. It was discussed last month prior to her death and also has been discussed with her son.

Motion by Secretary Taylor, supported by Trustee Bourque, to consider reducing our charge for color copies from \$1.00 to \$.50 each single sided sheet. Motion carried.

Motion by Secretary Taylor, supported by Vice-Chair Gregory, to accept the letter of resignation from Bob Lepsig on the Retiree Health Care board who is moving from Michigan to Tennessee to be closer to family. The board will send a letter of thanks to Bob for his years of service. Motion carried. It is the responsibility of Chair Lux, with approval of the board, to appoint a member of community to the board. He named Dale Williams to replace Mr. Lepsig on the board. He is retired from Motorola, active in Monroe County and in Dundee, and he said he would be more than happy to accept the position on the board.

Motion by Trustee Bourque, supported by Vice-Chair Gregory, to approve line item changes to the budget as presented. Janitorial service will be changed to reflect both Ellis and the Roessler Street building; utilities, building repair and maintenance, and capital outlay have also been added for the service center.

12. Director's Report

Director Colpaert thanked Librarian Shock and her staff. She reminded board members of the budget workshop Wednesday night. She congratulated Trustee Bourque on her win of the Dorsch Friends arts and crafts basket at Writers on the River Book Fair. Summerfield-Petersburg Library Board is meeting tonight with the architect on expansion plans approved during last week's election. Dorsch will be closed for a couple of months while Phase II renovations take place. The library system has been asked to participate in a community collaborative Imagination Library project. The ISD is applying for a grant from the Dollywood Foundation which will provide a book a month to preschool children ages zero through five. Our portion requested is \$5,000 to cover first year expenses. \$25,000 in local donations will be matched by the state.

13. Board Comments

Board members commended Director Colpaert and the Finance Committee for an excellent job getting building the project done and paid for by the end of the year.

They thanked Ms. Shock and staff for hosting the meeting, nice to see Erie Branch.

Trustee Calder was able to attend Mary Daume's funeral; it was very moving to hear about this woman's life and all she has done for Monroe County. It was especially wonderful to have Director Colpaert give the eulogy. She said "it is with great sadness to say goodbye to Bob Lepsig, who has remained really active in Monroe county. He has been on the boards for Habitat and Homelessness Awareness, and was known as 'Bob the Builder' at Meadow Montessori.

14. Public Comment – None.

15. Announcements

Date of Next Board Meeting – Monday, December 18, 2006 @ 6:00 p.m. Ellis Reference and Information Center.

16. Adjournment

Motion by Vice-Chair Gregory, supported by Trustee Bourque, to adjourn the meeting at 7:10 p.m. Motion carried.

Respectfully submitted,

Elizabeth J. Taylor, Secretary

Fred Lux, Chairperson