MONROE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING MINUTES

1. At a Regular Meeting of the Board of Trustees of the Monroe County Library System held on June 13, 2005 at the Summerfield-Petersburg Branch Library, Petersburg , the meeting was called to order by Vice-Chairperson Larry Gregory. Roll call by Secretary Elizabeth Taylor follows:

Present: Larry Gregory, Vice-Chair; Elizabeth Taylor, Secretary; MaryAnn Bourque and Fred Lux, Trustees; Nancy Colpaert, Director; and Diane Fetterly, Recording Secretary. Catharine Calder, Chair arrived a few minutes later.

Staff: Nancy Bellaire, Marie Sowa, Doris Sheldon

A quorum being present, the Board proceeded to transact business.

2. Motion by Secretary Taylor, supported by Trustee Bourque, to accept the agenda as presented. Motion carried.

3. Motion by Trustee Lux, supported by Secretary Taylor, to accept the minutes of the regular board meeting May 16, 2005 as printed. Motion carried.

4. Denise Szenderski, a member of the Summerfield-Petersburg Friends of the Library, summarized the group's upcoming fundraisers. Their next event is a Bed Race held during Petersburg 's Community Days, July 15-16 and it is very successful with six beds participating last year and hopefully more than a dozen this year.

5. Consent Agenda

Motion by Trustee Lux, supported by Trustee Bourque, to accept the items on the consent agenda, including the May 2005 Financial Report, and place on file. Motion carried.

6. Committee Reports

Finance Committee

Vice-Chair Gregory reported that the committee met on and reviewed the monthly bills. The next meeting will be July 7 th at 4 p.m.

Facilities Committee

No meeting.

Policy and Personnel Committee

Chair Gregory said there was no meeting. He and Trustee Bourque had the opportunity to attend All Staff Day this year at the Bedford Branch Library. They assisted in distributing certificates during the Staff Recognition and commented on how energized the staff was that day.

Community Partnering Committee

Secretary Taylor said the committee discussed the growing list of community partnerships. They noted the corporate sponsorship of summer reading by Debbie Shah and Sensational Beginnings. Their next meeting will be in the fall.

Technology Committee

No meeting.

Woodlands Update

Meeting next month.

Legislative Update

Vice-Chair Gregory said that he and Director Colpaert had received responses to their letters written to Senator Bev Hammerstrom and Rep. Herb Kehrl with regards to possible proposed cuts to State Aid for Libraries.

7. Unfinished Business

There is nothing new to report on the reciprocal borrowing agreement with Milan Public Library .

8. New Business

Motion by Secretary Taylor, supported by Trustee Lux, to approve payment of the bills for the month ending May 31, 2005 in the amount of $565,183.56. Motion carried.

Board members reviewed the Strategic Plan, its future vision, mission and long term strategies and goals. They were given an implementation calendar and a copy of Director Colpaert's implementation plan in Excel, showing which goals have been accomplished, which are on-going, and which are getting ready to be worked on. During All Staff Day, two separate groups of circulation and support staff looked over the Strategic Plan goals to see what they can do to "Kick It Up a Notch."

9. Doris Sheldon, Community Librarian, briefed board members on the MCLS partnership with the Lenawee County Migrant Council to provide programming and materials at their branch for migrant families. Ms. Sheldon is working with Ana Rivero to see how our library can better serve the families. Beginning with June 20 th , every other Monday evening from 8-9 p.m. after the library closes, migrant families will use the library for adult and children's programming.

Adrian College will provide bus transportation to the library. A translator will be available from the college's bi-lingual program and students from their arts department will be invited to assist with craft and art projects. We want to send the message "Welcome, Have Fun." Adults will be taught how to use a computer and books have been purchased in Spanish on child development, healthcare, and how to get a GED. Wal-Mart in Adrian has donated 50 disposable cameras and Edwards Brothers donated card stock, misc. papers, and journals so the adults can learn how to take pictures and make scrapbooks to take home when they leave Michigan . Ms. Rivero said this is the first time in the State of Michigan that this kind of partnership has been done.

10. Director's Report

Director Colpaert thanked Ms. Sheldon and her staff for hosting tonight's meeting. Ms. Sheldon was also congratulated on her receipt of the Mary Daume Scholarship for 2005 and will be honored at a breakfast next week sponsored by the Community Foundation of Monroe.

Ms. Colpaert congratulated Trustee Lux and Chair Calder for their service on the library board, 5 and 10 years respectively.

The Senior Services Task Force is looking for a name for their outreach vehicle, and staff has provided 75 names for consideration.

Statistics are up for January, February and March 2005. Circ was up 47% just for the month of January.

The Dorsch Memorial Branch Library received a gift of 14 handwritten notebooks by Dr. Dorsch from the University of Houston . We are hoping to have them translated from German to English.

The City of Luna Pier will expand the Rasey Memorial Library Branch parking lot by eight spaces. Berlin Township is considering selling the building which houses the South Rockwood Branch Library. The City of Monroe provided a drawing of the exterior of the Dorsch renovation project showing different color schemes for the building.

Ms. Colpaert sent a letter to the Community Foundation of Michigan supporting the extension of the river walk from the bike path in the City west to Raisinville Road, south to MCCC and then back east into town along M-50. Walkers would be able to enjoy the beautiful river view behind Ellis while resting at tables and benches.

11. Board Comments

Board members thanked Librarian Sheldon for hosting tonight's meeting and extended congratulatory wishes to her on receipt of the Mary Daume Scholarship. They thanked Ms. Szenderski and Ms. Sheldon for their reports.

Chair Calder was impressed with the staff training schedule for new employees. She commented on the library not having a page in the new coloring book by the County Tourism Bureau and

asked Ms. Colpaert to contact John Patterson. Ms. Calder said the library reaching out to the migrant community may be one of the highest points that the library is part of and we should be very proud. She will be attending trustee sessions at ALA in Chicago and will bring back information on how board members can continue to improve and "Kick It Up a Notch."

12. Public Comment - Joanne Tollison, Treasurer of the Summerfield Petersburg Community Building Advisory Board updated board members of their fundraising activities to expand the library into the existing storefronts. They are applying for grants and also considering a millage campaign.

13. Announcements

Date of Next Board Meeting - Monday, July 11, 2005 @ 6:00 p.m., at the Erie Branch Library, 1065 Erie Rd. , Erie, MI.

14. Adjournment

Motion by Trustee Lux, supported by Secretary Taylor, to adjourn the meeting at 6:40 p.m. Motion carried.

Respectfully submitted,

Elizabeth J. Taylor, Secretary

Catharine Calder, Chairperson