

BEDFORD TOWNSHIP BRANCH LIBRARY
RECORDING STUDIO PARENTAL CONSENT USE AGREEMENT

As the parent/legal guardian of _____, I give my permissions for my minor child to use the Recording Studio at the Bedford Branch of the Monroe County Library System. I understand that by allowing my minor child to use the Recording Studio I am responsible for the Studio and all of its components during their scheduled reservation time. I will reimburse the Bedford Township Library Fund for any equipment damaged, lost or stolen within the time frame that the space is reserved in my name. Library staff will complete a checklist at both the beginning and end of a recording period to ensure that all equipment is accounted for.

I understand that the studio and all of its contents are for in-house use only and cannot be removed from the facility. The reserving party will not leave the studio unattended while it is reserved in their name. If they must leave the area, they will be sure to ask library staff to lock the Studio while they are away.

I agree that my child will not alter any settings or configurations on the laptop computer that is included in the Studio and that the only changes they are allowed to make are to adjust the camera and microphones to suit their recording purposes. I understand that any recording created must be saved to my child's own personal SD card to take with them and that the recording must be uploaded while not connected to the library's internet.

I agree that the reservation period for the Studio is limited to two hours. Should my child need longer than that, I must communicate with library staff how much time is required. Recording must be completed and check out with library staff must happen at least 30 minutes prior to closing time. I understand that the library will not be held responsible for any damage or loss of data or media due to any cause while using the Recording Studio.

I understand that Library wireless connections are not secure, and my child will take appropriate caution with personal information while using library equipment. I also understand that everyone using the studio is expected to abide by the same Internet Services and Acceptable Use Policies, as well as all Monroe County Library System policies.

By signing this document, I verify that I have read and understand the Bedford Township Branch Library's Recording Studio agreement as well as the Patron Behavior and Internet Services and Acceptable Use policies of the Monroe County Library System.

Name: _____

Please Print

Library Card #: _____

Signature: _____

Date: _____

Child's Name: _____

Library Card #: _____